

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

March 29, 2011

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**
 - a. February 22, 2011, 4:30 p.m. – School Board Workshop
 - b. February 22, 2011, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.
 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)
 - a. Personnel 2010 – 2011 – **SEE PAGE #6**

ACTION REQUESTED: The Superintendent recommends approval.
 7. BUDGET AND FINANCIAL TRANSACTIONS
 - a. Approval of bills and vouchers - See back-up material

ACTION REQUESTED: The Superintendent recommends approval.

 - b. Budget Amendment Number Twenty-One – **SEE PAGE #8**
- Fund Source: 420 (Federal) Funds
Amount: \$1,639,041.30
- ACTION REQUESTED: The Superintendent recommends approval.

- c. Budget Amendment Number Twenty-Two – **SEE PAGE #15**
 Fund Source: 420 (Federal) Funds
 Amount: \$.00
 ACTION REQUESTED: The Superintendent recommends approval.
- d. Budget Amendment Number Twenty-Three – **SEE PAGE #25**
 Fund Source: 420 (Federal) Funds
 Amount: \$722,755.00
 ACTION REQUESTED: The Superintendent recommends approval.
- e. Budget Amendment Number Twenty-Four – **SEE PAGE #44**
 Fund Source: 432 Targeted ARRA Stimulus Funds
 Amount: \$.00
 ACTION REQUESTED: The Superintendent recommends approval.
- f. Budget Amendment Number Twenty-Five – **SEE PAGE #48**
 Fund Source: 431 Funds
 Amount: \$5,537.00
 ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Contract for Unemployment Compensation Cost Control Services
SEE PAGE #53
 Fund Source: General Fund
 Amount: \$3,100.00 annually (\$775.00 per quarter)
 ACTION REQUESTED: The Superintendent recommends approval.
- b. Contracted Services – **SEE PAGE #57**
 Fund Source: General Fund
 Amount: \$11,600.00
 ACTION REQUESTED: The Superintendent recommends approval.
- c. Contracted Services – **SEE PAGE #59**
 Fund Source: General Fund
 Amount: \$5,600.00
 ACTION REQUESTED: The Superintendent recommends approval.
- d. Contracted Services – **SEE PAGE #61**
 Fund Source: Title I School Improvement ARRA – Project #432261S
 Amount: \$38,950.00
 ACTION REQUESTED: The Superintendent recommends approval.

- e. 2011 – 2012 Fresh Fruit and Vegetable Grant Applications – **SEE PAGE #68**

Fund Source: Florida Department of Education

Amount: Determined by Grant Approval

ACTION REQUESTED: The Superintendent recommends approval.

9. **STUDENT MATTERS – SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #53-1011-0231

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #54-1011-0231

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #55-1011-0231

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material

Case #56-1011-0231

ACTION REQUESTED: The Superintendent recommends approval.

- e. Student Expulsion – See back-up material

Case #58-1011-0211

ACTION REQUESTED: The Superintendent recommends approval.

- f. Student Expulsion – See back-up material

Case #59-1011-0211

ACTION REQUESTED: The Superintendent recommends approval.

- g. Student Expulsion – See back-up material

Case #61-1011-0051

ACTION REQUESTED: The Superintendent recommends approval.

- h. Student Expulsion – See back-up material

Case #63-1011-0071

ACTION REQUESTED: The Superintendent recommends approval.

- i. Student Expulsion – See back-up material
Case #71-1011-0071
ACTION REQUESTED: The Superintendent recommends approval.
- j. Student Expulsion – See back-up material
Case #72-1011-0071
ACTION REQUESTED: The Superintendent recommends approval.
- k. Student Expulsion – See back-up material
Case #74-1011-0071
ACTION REQUESTED: The Superintendent recommends approval.

10. SCHOOL FACILITY/PROPERTY

- a. HVAC Full Service Agreement with Brooks Air System at East Gadsden High School – **SEE PAGE #118**

Fund Source: 110 Fund
Amount: \$45,924.00

ACTION REQUESTED: The Superintendent recommends approval.
- b. Walkway Cover Replacement at George W. Munroe Elementary School
SEE PAGE #127

Fund Source: Capital Outlay
Amount: \$11,650.00

ACTION REQUESTED: The Superintendent recommends approval.
- c. New Parking and Road Paving at Greensboro Elementary School
SEE PAGE #131

Fund Source: General/Dollars Earmarked for Paving
Amount: \$41,750.00

ACTION REQUESTED: The Superintendent recommends approval.
- d. Certification of Facilities Data – **SEE PAGE #138**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

11. EDUCATIONAL ISSUES

- a. ESOL Add –On Endorsement Plan – **SEE PAGE #140**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
13. SCHOOL BOARD REQUESTS AND CONCERNS
14. ADJOURNMENT

The School Board of Gadsden County



"Building A Brighter Future"

Reginald C. James
SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

March 29, 2011

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

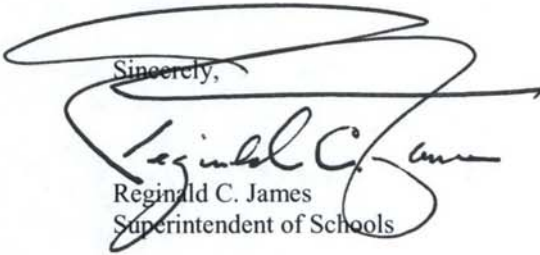
I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2010/2011

The following reflects the total number of full-time employees in this school district for the 2010/2011 school term, as of March 29, 2011.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees March 2011</u>
Classroom Teachers and Other Certified	120 & 130	500.25
Administrators	110	50.75
Non-Instructional	150, 160, & 170	<u>425.00</u>
		976.00

Sincerely,


Reginald C. James
Superintendent of Schools

Eric F. Hinson
DISTRICT NO. 1
HAVANA, FL 32333
MIDWAY, FL 32343

Judge B. Helms, Jr.
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

Roger P. Milton
DISTRICT NO. 5
QUINCY, FL 32351

AGENDA ITEM 6A. INSTRUCTIONAL AND NON INSTRUCTIONAL 2010/2011

INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Griffin, Sheria	JASMS	Teacher	03/02/2011

OUT OF FIELD

<u>Name</u>	<u>Location</u>	<u>Area out of Field</u>	<u>No. of Periods</u>
Akins, Jamaar	SSES	Ele Ed.	All Day

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:

LEAVE OF ABSENCE

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
Anderson, Alice*	SSES/Custodial Asst.	02/22/2011	04/25/2011
Anzualda, Sara	Head Start/PreK	01/19/2011	03/04/2011
Loyd, Maria	EGHS/Teacher	02/22/2011	03/18/2011

*Request to extend leave

RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
McMillon, Eric	Transportation	Bus Driver	04/01/2011
Poole, Chandra	HES	Teacher	03/14/2011

Substitutes

Chisolm, Terrance
Hodge, Katherine
McQuitter, Mary
Walker, Chad
Warren, Elizabeth

Custodial

Burns, Ronnie II
Thompson, Alberta

Transportation

Johnson, Haston
Koani, Kerri
McMillon, Eric

SFS

Moye, Shannon
Thompson, Alberta

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7b

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Twenty-One

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

To amend the budget for Title I to include 2010 roll forward \$1,639,041.30

FUND SOURCE: 420 (Federal) Funds

AMOUNT: \$ 1,639,041.30

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
420 (Federal) Fund Estimated Revenue
Budget Amendment Number Twenty-One**

FUND 420 REVENUE OBJECT	BEGINNING ESTIMATED REVENUE 2/24/2011	BUDGET AMENDMENT NUMBER TWENTY-ONE	ENDING ESTIMATED REVENUE 2/24/2011
190	\$ -	\$ -	\$ -
191	\$ -	\$ -	\$ -
199	\$ 2,728,823.71	\$ -	\$ 2,728,823.71
201	\$ 236,254.33	\$ -	\$ 236,254.33
226	\$ 909,270.43	\$ -	\$ 909,270.43
227	\$ 21,427.27	\$ -	\$ 21,427.27
230	\$ 2,020,626.28	\$ -	\$ 2,020,626.28
240	\$ 5,960,068.61	\$ 1,639,041.30	\$ 7,599,109.91
251	\$ 124,465.00	\$ -	\$ 124,465.00
270	\$ -	\$ -	\$ -
290	\$ 482,343.77	\$ -	\$ 482,343.77
299	\$ 75,000.00	\$ -	\$ 75,000.00
TOTALS	\$ 12,558,279.40	\$ 1,639,041.30	\$ 14,197,320.70

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-One**

420 FUND					
FUNCTION/ OBJECT	BUDGET				
	BUDGET BALANCE 2/24/2011	AMENDMENT NUMBER TWENTY-ONE	BUDGET BALANCE 2/25/2011		
5100	100	\$ 895,373.93	\$ 179,344.09	\$ 1,074,718.02	
	200	\$ 272,146.34	\$ 51,015.28	\$ 323,161.62	
	300	\$ 1,676,298.88	\$ 739,232.67	\$ 2,415,531.55	
	500	\$ 361,452.44	\$ 150,661.32	\$ 512,113.76	
	600	\$ 519,517.70	\$ 146,575.48	\$ 666,093.18	
	700	\$ 30,115.50	\$ -	\$ 30,115.50	
FUNCTOTAL		\$ 3,754,904.79	\$ 1,266,828.84	\$ 5,021,733.63	
5200	100	\$ 550,294.49	\$ -	\$ 550,294.49	
	200	\$ 244,768.46	\$ -	\$ 244,768.46	
	300	\$ 325,664.77	\$ -	\$ 325,664.77	
	500	\$ 19,248.35	\$ -	\$ 19,248.35	
	600	\$ 47,042.98	\$ -	\$ 47,042.98	
	700	\$ 4,327.59	\$ -	\$ 4,327.59	
FUNCTOTAL		\$ 1,191,346.64	\$ -	\$ 1,191,346.64	
5300	100	\$ 17,503.52	\$ -	\$ 17,503.52	
	200	\$ 4,240.24	\$ -	\$ 4,240.24	
	300	\$ 9,423.06	\$ -	\$ 9,423.06	
	500	\$ 59,985.58	\$ -	\$ 59,985.58	
	600	\$ 35,302.53	\$ -	\$ 35,302.53	
	700	\$ 21,240.75	\$ -	\$ 21,240.75	
FUNCTOTAL		\$ 147,695.68	\$ -	\$ 147,695.68	
5400	100	\$ 53,610.50	\$ -	\$ 53,610.50	
	200	\$ 10,766.96	\$ -	\$ 10,766.96	
	300	\$ 9,450.17	\$ -	\$ 9,450.17	
	500	\$ 22,870.90	\$ -	\$ 22,870.90	
	600	\$ 12,961.61	\$ -	\$ 12,961.61	
	700	\$ 1,000.00	\$ -	\$ 1,000.00	
FUNCTOTAL		\$ 110,660.14	\$ -	\$ 110,660.14	
5500	100	\$ 1,199,181.58	\$ 7,250.00	\$ 1,206,431.58	
	200	\$ 341,749.66	\$ 3,615.00	\$ 345,364.66	
	300	\$ 339,085.70	\$ -	\$ 339,085.70	
	500	\$ 99,885.28	\$ 9,134.89	\$ 109,020.17	
	600	\$ 32,013.26	\$ -	\$ 32,013.26	
	700	\$ 2,741.48	\$ -	\$ 2,741.48	
FUNCTOTAL		\$ 2,014,656.96	\$ 19,999.89	\$ 2,034,656.85	

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-One**

6100	100	\$	591,436.82	\$	(1,144.69)	\$	590,292.13
	200	\$	166,667.32	\$	(2,582.70)	\$	164,084.62
	300	\$	167,039.44	\$	29,725.00	\$	196,764.44
	500	\$	74,699.24	\$	32,181.15	\$	106,880.39
	600	\$	2,818.34	\$	3,500.00	\$	6,318.34
	700	\$	175.00	\$	500.00	\$	675.00
	900	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,002,836.16	\$	62,178.76	\$	1,065,014.92
6200	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	24,771.26	\$	12,468.74	\$	37,240.00
	500	\$	1,360.03	\$	949.18	\$	2,309.21
	600	\$	4,115.25	\$	-	\$	4,115.25
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	30,246.54	\$	13,417.92	\$	43,664.46
6300	100	\$	921,134.51	\$	98,040.71	\$	1,019,175.22
	200	\$	305,786.46	\$	33,424.30	\$	339,210.76
	300	\$	243,054.04	\$	54,343.75	\$	297,397.79
	500	\$	17,288.70	\$	8,058.10	\$	25,346.80
	600	\$	14,655.97	\$	4,701.36	\$	19,357.33
	700	\$	9,075.00	\$	-	\$	9,075.00
FUNCTOTAL		\$	1,510,994.68	\$	198,568.22	\$	1,709,562.90
6400	100	\$	755,561.94	\$	28,699.28	\$	784,261.22
	200	\$	174,603.21	\$	5,842.18	\$	180,445.39
	300	\$	593,349.60	\$	12,184.84	\$	605,534.44
	400	\$	-	\$	-	\$	-
	500	\$	89,030.38	\$	6,457.24	\$	95,487.62
	600	\$	-	\$	-	\$	-
	700	\$	48,276.06	\$	1,100.96	\$	49,377.02
FUNCTOTAL		\$	1,660,821.19	\$	54,284.50	\$	1,715,105.69
6500	100	\$	17,386.36	\$	7,967.44	\$	25,353.80
	200	\$	6,517.85	\$	1,877.50	\$	8,395.35
	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	23,904.21	\$	9,844.94	\$	33,749.15

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-One**

7100	300	\$	418.32	\$	-	\$	418.32
FUNCTOTAL		\$	418.32	\$	-	\$	418.32
7200	100	\$	31,388.56	\$	-	\$	31,388.56
	200	\$	9,205.85	\$	-	\$	9,205.85
	300	\$	453.16	\$	6,858.95	\$	7,312.11
	500	\$	-	\$	-	\$	-
	600	\$	2,734.89	\$	2,766.21	\$	5,501.10
	700	\$	285,742.06	\$	1,650.62	\$	287,392.68
FUNCTOTAL		\$	329,524.52	\$	11,275.78	\$	340,800.30
7300	100	\$	1,066.52	\$	-	\$	1,066.52
	200	\$	-	\$	-	\$	-
	300	\$	523.00	\$	-	\$	523.00
	500	\$	3,087.60	\$	-	\$	3,087.60
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL 7300		\$	4,677.12	\$	-	\$	4,677.12
7600	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
FUNCTOTAL		\$	-	\$	-	\$	-
7700	100	\$	34,768.87	\$	-	\$	34,768.87
	200	\$	9,837.27	\$	-	\$	9,837.27
	300	\$	500.00	\$	-	\$	500.00
	400	\$	-	\$	-	\$	-
	500	\$	4,028.56	\$	(2,110.14)	\$	1,918.42
	600	\$	7,792.60	\$	-	\$	7,792.60
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	56,927.30	\$	(2,110.14)	\$	54,817.16
7800	100	\$	130,934.69	\$	-	\$	130,934.69
	200	\$	38,853.60	\$	-	\$	38,853.60
	300	\$	172,444.05	\$	-	\$	172,444.05
	400	\$	115,504.00	\$	-	\$	115,504.00
	500	\$	-	\$	-	\$	-
	600	\$	75,000.00	\$	-	\$	75,000.00
FUNCTOTAL		\$	532,736.34	\$	-	\$	532,736.34

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-One**

7900	100	\$	27,889.96	\$	-	\$	27,889.96
	200	\$	19,178.92	\$	-	\$	19,178.92
	300	\$	48,915.26	\$	-	\$	48,915.26
	400	\$	4,948.62	\$	-	\$	4,948.62
	500	\$	5,236.23	\$	-	\$	5,236.23
	600	\$	4,016.43	\$	-	\$	4,016.43
	700	\$	500.00	\$	-	\$	500.00
FUNCTOTAL		\$	110,685.42	\$	-	\$	110,685.42
8100	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	1,908.53	\$	-	\$	1,908.53
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,908.53	\$	-	\$	1,908.53
8200	100	\$	11,930.95	\$	-	\$	11,930.95
	200	\$	6,643.56	\$	-	\$	6,643.56
	600	\$	4,529.30	\$	4,752.59	\$	9,281.89
FUNCTOTAL		\$	23,103.81	\$	4,752.59	\$	27,856.40
9100	100	\$	39,385.96	\$	-	\$	39,385.96
	200	\$	10,845.09	\$	-	\$	10,845.09
	300	\$	-	\$	-	\$	-
	400	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
FUNCTOTAL		\$	50,231.05	\$	-	\$	50,231.05
GRANDTOTAL		\$	12,558,279.40	\$	1,639,041.30	\$	14,197,320.70

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

Members

DR. AKSHAY DESAY

MARK KAPLAN

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

SUSAN STORY

Dr. Eric J. Smith
Commissioner of Education



January 28, 2011

TO: Ms. Bonnie Wood
Gadsden County School Board

FROM: Jonathon Manalo, Chief Comptroller

SUBJECT: Title I, Part A, Basic, Fiscal Year 2010 Roll Forward Funds

FOR YOUR INFORMATION, below are the 2010 certified roll forward funds for Title I, Part A.

Accumulated 2009 Roll Forward	466,718.85
Reallocation	0.00
Title I, Part A, Basic - 2010 Allocation	2,360,722.00
Total 2010 Funds Available	2,827,440.85
Plus: Allocation Transferred from 20% Choice Transportation	0.00
Less: Final 2010 Expenditures	1,188,399.55
Reallocation of Un-Waived Funds	0.00
Approved Accumulated 2010 Roll Forward	1,639,041.30
Title I, Part A, Basic 2011 Allocation	2,318,490.00
Total Fiscal Year 2011 Funds Available	3,957,531.30

If the total FY 2011 funds available (above) are less than the project amount indicated in the project approval letter, no amendment is necessary; the project amount should be reduced to agree with the FY 2011 funds available. (The project amount cannot exceed the total FY 2011 funds available.) If the total FY 2011 funds available are greater than the project amount and you wish to utilize those additional funds, a budget amendment must be requested to increase the project to the total FY 2011 funds available. Budget amendments are requested using form DOE-150. If the total FY 2011 funds available are equal to the project amount, the authority to encumber and/or expend the total project amount is now effective by receipt of this letter. If there are any questions regarding this roll forward, please contact Jeff Dykes at (850) 245-9195.

cc: Gwen Jackson, Department of Education
cc: Latrell Edwards, Department of Education
cc: Superintendent

JONATHON MANALO
CHIEF COMPTROLLER, BUREAU OF COMPTROLLER

325 W. GAINES STREET • SUITE 914 • TALLAHASSEE, FLORIDA 32399-0400 • (850) 245-0401 • FAX (850) 245-9220
www.fldoe.org

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7c

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Twenty-Two
DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

To amend the budget for Perkins Secondary, School Improvement 1003(a), and Safe and Drug Free Schools by function and object to actual expenditures.

FUND SOURCE: 420 (Federal) Funds

AMOUNT: \$.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
420 (Federal) Fund Estimated Revenue
Budget Amendment Number Twenty-Two**

FUND 420 REVENUE OBJECT	BEGINNING ESTIMATED REVENUE 3/14/2011	BUDGET AMENDMENT NUMBER TWENTY-TWO	ENDING ESTIMATED REVENUE 3/16/2011
190	\$ -	\$ -	\$ -
191	\$ -	\$ -	\$ -
199	\$ 2,728,823.71	\$ -	\$ 2,728,823.71
201	\$ 236,254.33	\$ -	\$ 236,254.33
226	\$ 909,270.43	\$ -	\$ 909,270.43
227	\$ 21,427.27	\$ -	\$ 21,427.27
230	\$ 2,020,626.28	\$ -	\$ 2,020,626.28
240	\$ 7,599,109.91	\$ -	\$ 7,599,109.91
251	\$ 124,465.00	\$ -	\$ 124,465.00
270	\$ -	\$ -	\$ -
290	\$ 482,343.77	\$ -	\$ 482,343.77
299	\$ 75,000.00	\$ -	\$ 75,000.00
TOTALS	\$ 14,197,320.70	\$ -	\$ 14,197,320.70

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Two**

420 FUND					
FUNCTION/ OBJECT	BUDGET				
	BUDGET BALANCE 3/14/2011	AMENDMENT NUMBER TWENTY-TWO	BUDGET BALANCE 3/16/2011		
5100	100	\$ 1,074,718.02	\$ (92,509.54)	\$ 982,208.48	
	200	\$ 323,161.62	\$ (29,149.35)	\$ 294,012.27	
	300	\$ 2,415,531.55	\$ (6,875.00)	\$ 2,408,656.55	
	500	\$ 512,113.76	\$ -	\$ 512,113.76	
	600	\$ 666,093.18	\$ -	\$ 666,093.18	
	700	\$ 30,115.50	\$ -	\$ 30,115.50	
FUNCTOTAL		\$ 5,021,733.63	\$ (128,533.89)	\$ 4,893,199.74	
5200	100	\$ 550,294.49	\$ -	\$ 550,294.49	
	200	\$ 244,768.46	\$ -	\$ 244,768.46	
	300	\$ 325,664.77	\$ -	\$ 325,664.77	
	500	\$ 19,248.35	\$ -	\$ 19,248.35	
	600	\$ 47,042.98	\$ -	\$ 47,042.98	
	700	\$ 4,327.59	\$ -	\$ 4,327.59	
FUNCTOTAL		\$ 1,191,346.64	\$ -	\$ 1,191,346.64	
5300	100	\$ 17,503.52	\$ -	\$ 17,503.52	
	200	\$ 4,240.24	\$ -	\$ 4,240.24	
	300	\$ 9,423.06	\$ (2,585.00)	\$ 6,838.06	
	500	\$ 59,985.58	\$ (319.00)	\$ 59,666.58	
	600	\$ 35,302.53	\$ 5,717.00	\$ 41,019.53	
	700	\$ 21,240.75	\$ (1,500.00)	\$ 19,740.75	
FUNCTOTAL		\$ 147,695.68	\$ 1,313.00	\$ 149,008.68	
5400	100	\$ 53,610.50	\$ -	\$ 53,610.50	
	200	\$ 10,766.96	\$ -	\$ 10,766.96	
	300	\$ 9,450.17	\$ -	\$ 9,450.17	
	500	\$ 22,870.90	\$ -	\$ 22,870.90	
	600	\$ 12,961.61	\$ -	\$ 12,961.61	
	700	\$ 1,000.00	\$ -	\$ 1,000.00	
FUNCTOTAL		\$ 110,660.14	\$ -	\$ 110,660.14	
5500	100	\$ 1,206,431.58	\$ -	\$ 1,206,431.58	
	200	\$ 345,364.66	\$ -	\$ 345,364.66	
	300	\$ 339,085.70	\$ -	\$ 339,085.70	
	500	\$ 109,020.17	\$ -	\$ 109,020.17	
	600	\$ 32,013.26	\$ -	\$ 32,013.26	
	700	\$ 2,741.48	\$ -	\$ 2,741.48	
FUNCTOTAL		\$ 2,034,656.85	\$ -	\$ 2,034,656.85	

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Two**

5900	300	\$	-	\$	9,200.00	\$	9,200.00
FUNCTOTAL		\$	-	\$	9,200.00	\$	9,200.00
6100	100	\$	590,292.13	\$	-	\$	590,292.13
	200	\$	164,084.62	\$	-	\$	164,084.62
	300	\$	196,764.44	\$	1,600.00	\$	198,364.44
	500	\$	106,880.39	\$	(931.00)	\$	105,949.39
	600	\$	6,318.34	\$	-	\$	6,318.34
	700	\$	675.00	\$	-	\$	675.00
	900	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,065,014.92	\$	669.00	\$	1,065,683.92
6200	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	37,240.00	\$	-	\$	37,240.00
	500	\$	2,309.21	\$	(1,313.00)	\$	996.21
	600	\$	4,115.25	\$	-	\$	4,115.25
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	43,664.46	\$	(1,313.00)	\$	42,351.46
6300	100	\$	1,019,175.22	\$	1,050.00	\$	1,020,225.22
	200	\$	339,210.76	\$	210.00	\$	339,420.76
	300	\$	297,397.79	\$	(99,999.90)	\$	197,397.89
	500	\$	25,346.80	\$	-	\$	25,346.80
	600	\$	19,357.33	\$	-	\$	19,357.33
	700	\$	9,075.00	\$	-	\$	9,075.00
FUNCTOTAL		\$	1,709,562.90	\$	(98,739.90)	\$	1,610,823.00
6400	100	\$	784,261.22	\$	87,929.54	\$	872,190.76
	200	\$	180,445.39	\$	29,799.35	\$	210,244.74
	300	\$	605,534.44	\$	98,999.90	\$	704,534.34
	400	\$	-	\$	-	\$	-
	500	\$	95,487.62	\$	200.00	\$	95,687.62
	600	\$	-	\$	-	\$	-
	700	\$	49,377.02	\$	100.00	\$	49,477.02
FUNCTOTAL		\$	1,715,105.69	\$	217,028.79	\$	1,932,134.48
6500	100	\$	25,353.80	\$	-	\$	25,353.80
	200	\$	8,395.35	\$	-	\$	8,395.35
	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	33,749.15	\$	-	\$	33,749.15

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Two**




7100	300	\$	418.32	\$	-	\$	418.32
FUNCTOTAL		\$	418.32	\$	-	\$	418.32
7200	100	\$	31,388.56	\$	-	\$	31,388.56
	200	\$	9,205.85	\$	-	\$	9,205.85
	300	\$	7,312.11	\$	-	\$	7,312.11
	500	\$	-	\$	-	\$	-
	600	\$	5,501.10	\$	-	\$	5,501.10
	700	\$	287,392.68	\$	376.00	\$	287,768.68
FUNCTOTAL		\$	340,800.30	\$	376.00	\$	341,176.30
7300	100	\$	1,066.52	\$	-	\$	1,066.52
	200	\$	-	\$	-	\$	-
	300	\$	523.00	\$	-	\$	523.00
	500	\$	3,087.60	\$	-	\$	3,087.60
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL 7300		\$	4,677.12	\$	-	\$	4,677.12
7600	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
FUNCTOTAL		\$	-	\$	-	\$	-
7700	100	\$	34,768.87	\$	-	\$	34,768.87
	200	\$	9,837.27	\$	-	\$	9,837.27
	300	\$	500.00	\$	-	\$	500.00
	400	\$	-	\$	-	\$	-
	500	\$	1,918.42	\$	-	\$	1,918.42
	600	\$	7,792.60	\$	-	\$	7,792.60
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	54,817.16	\$	-	\$	54,817.16
7800	100	\$	130,934.69	\$	-	\$	130,934.69
	200	\$	38,853.60	\$	-	\$	38,853.60
	300	\$	172,444.05	\$	-	\$	172,444.05
	400	\$	115,504.00	\$	-	\$	115,504.00
	500	\$	-	\$	-	\$	-
	600	\$	75,000.00	\$	-	\$	75,000.00
FUNCTOTAL		\$	532,736.34	\$	-	\$	532,736.34

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Two**

7900	100	\$	27,889.96	\$	-	\$	27,889.96
	200	\$	19,178.92	\$	-	\$	19,178.92
	300	\$	48,915.26	\$	-	\$	48,915.26
	400	\$	4,948.62	\$	-	\$	4,948.62
	500	\$	5,236.23	\$	-	\$	5,236.23
	600	\$	4,016.43	\$	-	\$	4,016.43
	700	\$	500.00	\$	-	\$	500.00
FUNCTOTAL		\$	110,685.42	\$	-	\$	110,685.42
8100	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	1,908.53	\$	-	\$	1,908.53
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,908.53	\$	-	\$	1,908.53
8200	100	\$	11,930.95	\$	-	\$	11,930.95
	200	\$	6,643.56	\$	-	\$	6,643.56
	600	\$	9,281.89	\$	-	\$	9,281.89
FUNCTOTAL		\$	27,856.40	\$	-	\$	27,856.40
9100	100	\$	39,385.96	\$	-	\$	39,385.96
	200	\$	10,845.09	\$	-	\$	10,845.09
	300	\$	-	\$	-	\$	-
	400	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
FUNCTOTAL		\$	50,231.05	\$	-	\$	50,231.05
GRANDTOTAL		\$	14,197,320.70	\$	-	\$	14,197,320.70

**Florida Department of Education
Project Award Notification**

Proj. 4216114

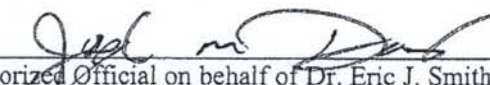

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1611A-1CS01
3 PROJECT/PROGRAM TITLE Perkins, Secondary, Section 131 <p align="center">TAPS 11B001</p>	4 AUTHORITY 84.048A Carl Perkins - Voc. ED Basic
5 AMENDMENT INFORMATION Amendment Number: 2 Type of Amendment: Budget: Changes Effective Date: 02/28/2011	6 PROJECT PERIODS Budget Period: 07/01/2010 - 06/30/2011 Program Period: 07/01/2010 - 06/30/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 127,953.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 127,953.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2011</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2011</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2011</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Tiffany Davis Phone: (850) 245 - 9044 Email: Tiffany.Davis@fldoe.org Grants Management: Unit B (850) 245-0496	11 DOE FISCAL DATA DBS: 55 90 00 EO: HH Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: Only 37% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2010 through September 30, 2010. The Balance of the allocation (63%) and any unexpended funds from the first quarter will be available October 1, 2010 through June 30, 2011. <p>Should you have any questions regarding these special conditions please call Grants Management at (850)245- 0496.</p>	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div style="text-align: center;">  Date of Signing </div> <div style="text-align: right;">  </div> </div>	

DOE-200
Revised 02/05

Florida Department of Education

Project Award Notification

Proj. # 210300

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1030A-0CS01
3 PROJECT/PROGRAM TITLE Safe and Drug Free Schools <p align="center">TAPS 10A071</p>	4 AUTHORITY 84.186A Title IV, Part A, SDFS
5 AMENDMENT INFORMATION Amendment Number: 3 Type of Amendment: Budget: Changes Effective Date: 02/17/2011	6 PROJECT PERIODS Budget Period: 08/18/2009 - 03/31/2011 Program Period: 08/18/2009 - 03/31/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 40,240.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 40,240.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>03/31/2011</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>05/20/2011</u> • Last date for receipt of proposed budget and program amendments: <u>03/31/2011</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Brooks Rumenik Phone: (850) 245 - 0749 Email: Brooks.Rumenik@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 60 EO: 93 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Agencies receiving funds under Title IV, No Child Left Behind may use not more than two percent (2%) of such funds for the cost of administering the program. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div style="width: 25%; text-align: center;"> <i>3/9/11</i> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Date of Signing </div> <div style="width: 25%; text-align: right;">  </div> </div>	

DOE-200
Revised 02/05

5100	120	Classroom Teacher regular pay	0		\$4,800	✓
5100	126	Classroom teachers – stipends for attending training and workshops outside regular school hours – approximately 20 teachers at an average of \$30 per hour for the three-hour trainings	0	\$1,500		✓
5100	160	Other support personnel – regular pay	0		\$1,280	✓
5100	310	Professional and Technical	0		\$8,225	✓
5100	390	Other purchased services – printing and copying - students	0	\$1,350		✓
5100	210	Retirement - teachers attending training	0	\$350		✓
5100	220	FICA – teachers attending training	0	\$250		✓
5100	240	Workers Comp – teachers	0	\$50		✓
5900	310	Professional and Technical Services – subject area experts to provide parent/student workshops in drug and gang awareness	0	\$9,200		✓
6100	310	Professional and Technical services – <i>Area experts - social workers for st. workshops</i>	0	\$1,500		✓
6100	390	Other purchased services – printing and copying parent	0	\$100		✓
6150	510	Materials and Supplies			\$2,000	✓
6300	130	Other Certified Regular Pay <i>*Contract - no benefits</i>		\$1,050		✓
6300	210	Retirement		\$120		✓
6300	220	Social Security		\$80		✓
6300	240	Workers Compensation		\$10		✓
6150	510	Materials and Supplies for parent workshops – folders, paper, pens, activity worksheets, materials for communication and copies, etc.	0.0	\$1,069		✓
6400	310	Professional and Technical Services – external experts associated with PAEC professional development to provide training in drug and gang awareness to teachers	0.0		\$1,500	no
6400	510	Materials and Supplies for teacher training for gang and drug awareness programs		\$200		✓
6400	330	Travel to Drug Free conference – two attendees		\$500		✓
6400	730	Dues and Fees – registration fees		\$100		✓
7200	790	Indirect Costs @ 3.78% but cap limited to 2%		\$376		✓
				\$17,805	\$17,805	



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7d

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Twenty-Three

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

To establish budget for:

21 st Century Community Learning (Great Centers 1)	\$ 434,213.00
21 st Century Community Learning (Great Centers 2)	\$ 288,542.00

FUND SOURCE: 420 (Federal) Funds

AMOUNT: \$ 722,755.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
420 (Federal) Fund Estimated Revenue
Budget Amendment Number Twenty-Three**

FUND 420 REVENUE OBJECT	BEGINNING ESTIMATED REVENUE 3/16/2011	BUDGET AMENDMENT NUMBER TWENTY-THREE	ENDING ESTIMATED REVENUE 3/16/2011
190	\$ -	\$ -	\$ -
191	\$ -	\$ -	\$ -
199	\$ 2,728,823.71	\$ -	\$ 2,728,823.71
201	\$ 236,254.33	\$ -	\$ 236,254.33
226	\$ 909,270.43	\$ -	\$ 909,270.43
227	\$ 21,427.27	\$ -	\$ 21,427.27
230	\$ 2,020,626.28	\$ -	\$ 2,020,626.28
240	\$ 7,599,109.91	\$ -	\$ 7,599,109.91
251	\$ 124,465.00	\$ -	\$ 124,465.00
270	\$ -	\$ -	\$ -
290	\$ 482,343.77	\$ 722,755.00	\$ 1,205,098.77
299	\$ 75,000.00	\$ -	\$ 75,000.00
TOTALS	\$ 14,197,320.70	\$ 722,755.00	\$ 14,920,075.70

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Three**

420 FUND							
FUNCTION/ OBJECT	BUDGET BALANCE			BUDGET	BUDGET BALANCE		
	3/16/2011			AMENDMENT NUMBER TWENTY-THREE	3/16/2011		
5100	100	\$	982,208.48	\$	-	\$	982,208.48
	200	\$	294,012.27	\$	-	\$	294,012.27
	300	\$	2,408,656.55	\$	-	\$	2,408,656.55
	500	\$	512,113.76	\$	-	\$	512,113.76
	600	\$	666,093.18	\$	-	\$	666,093.18
	700	\$	30,115.50	\$	-	\$	30,115.50
	FUNCTOTAL		\$	4,893,199.74	\$	-	\$
5200	100	\$	550,294.49	\$	-	\$	550,294.49
	200	\$	244,768.46	\$	-	\$	244,768.46
	300	\$	325,664.77	\$	-	\$	325,664.77
	500	\$	19,248.35	\$	-	\$	19,248.35
	600	\$	47,042.98	\$	-	\$	47,042.98
	700	\$	4,327.59	\$	-	\$	4,327.59
	FUNCTOTAL		\$	1,191,346.64	\$	-	\$
5300	100	\$	17,503.52	\$	-	\$	17,503.52
	200	\$	4,240.24	\$	-	\$	4,240.24
	300	\$	6,838.06	\$	-	\$	6,838.06
	500	\$	59,666.58	\$	-	\$	59,666.58
	600	\$	41,019.53	\$	-	\$	41,019.53
	700	\$	19,740.75	\$	-	\$	19,740.75
	FUNCTOTAL		\$	149,008.68	\$	-	\$
5400	100	\$	53,610.50	\$	-	\$	53,610.50
	200	\$	10,766.96	\$	-	\$	10,766.96
	300	\$	9,450.17	\$	-	\$	9,450.17
	500	\$	22,870.90	\$	-	\$	22,870.90
	600	\$	12,961.61	\$	-	\$	12,961.61
	700	\$	1,000.00	\$	-	\$	1,000.00
	FUNCTOTAL		\$	110,660.14	\$	-	\$
5500	100	\$	1,206,431.58	\$	-	\$	1,206,431.58
	200	\$	345,364.66	\$	-	\$	345,364.66
	300	\$	339,085.70	\$	-	\$	339,085.70
	500	\$	109,020.17	\$	-	\$	109,020.17
	600	\$	32,013.26	\$	-	\$	32,013.26
	700	\$	2,741.48	\$	-	\$	2,741.48
	FUNCTOTAL		\$	2,034,656.85	\$	-	\$

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Three**

5900	100	\$	-	\$	222,868.00	\$	222,868.00
	200	\$	-	\$	36,627.00	\$	36,627.00
	300	\$	9,200.00	\$	60,017.00	\$	69,217.00
	500	\$	-	\$	15,056.00	\$	15,056.00
FUNCTOTAL		\$	9,200.00	\$	334,568.00	\$	343,768.00
6100	100	\$	590,292.13	\$	-	\$	590,292.13
	200	\$	164,084.62	\$	-	\$	164,084.62
	300	\$	198,364.44	\$	-	\$	198,364.44
	500	\$	105,949.39	\$	-	\$	105,949.39
	600	\$	6,318.34	\$	-	\$	6,318.34
	700	\$	675.00	\$	-	\$	675.00
	900	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,065,683.92	\$	-	\$	1,065,683.92
6200	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	37,240.00	\$	-	\$	37,240.00
	500	\$	996.21	\$	-	\$	996.21
	600	\$	4,115.25	\$	-	\$	4,115.25
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	42,351.46	\$	-	\$	42,351.46
6300	100	\$	1,020,225.22	\$	120,876.00	\$	1,141,101.22
	200	\$	339,420.76	\$	25,643.00	\$	365,063.76
	300	\$	197,397.89	\$	19,350.00	\$	216,747.89
	500	\$	25,346.80	\$	4,825.00	\$	30,171.80
	600	\$	19,357.33	\$	-	\$	19,357.33
	700	\$	9,075.00	\$	-	\$	9,075.00
FUNCTOTAL		\$	1,610,823.00	\$	170,694.00	\$	1,781,517.00
6400	100	\$	872,190.76	\$	3,768.00	\$	875,958.76
	200	\$	210,244.74	\$	-	\$	210,244.74
	300	\$	704,534.34	\$	13,641.00	\$	718,175.34
	400	\$	-	\$	-	\$	-
	500	\$	95,687.62	\$	-	\$	95,687.62
	700	\$	49,477.02	\$	-	\$	49,477.02
FUNCTOTAL		\$	1,932,134.48	\$	17,409.00	\$	1,949,543.48
6500	100	\$	25,353.80	\$	-	\$	25,353.80
	200	\$	8,395.35	\$	-	\$	8,395.35
	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	33,749.15	\$	-	\$	33,749.15

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Three**

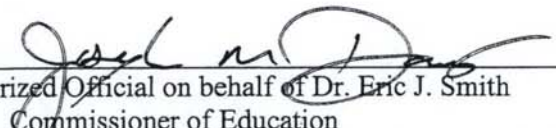

7100	300	\$	418.32	\$	-	\$	418.32
FUNCTOTAL		\$	418.32	\$	-	\$	418.32
7200	100	\$	31,388.56	\$	-	\$	31,388.56
	200	\$	9,205.85	\$	-	\$	9,205.85
	300	\$	7,312.11	\$	-	\$	7,312.11
	500	\$	-	\$	-	\$	-
	600	\$	5,501.10	\$	-	\$	5,501.10
	700	\$	287,768.68	\$	15,856.00	\$	303,624.68
FUNCTOTAL		\$	341,176.30	\$	15,856.00	\$	357,032.30
7300	100	\$	1,066.52	\$	-	\$	1,066.52
	200	\$	-	\$	-	\$	-
	300	\$	523.00	\$	-	\$	523.00
	500	\$	3,087.60	\$	-	\$	3,087.60
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL 7300		\$	4,677.12	\$	-	\$	4,677.12
7600	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
FUNCTOTAL		\$	-	\$	-	\$	-
7700	100	\$	34,768.87	\$	-	\$	34,768.87
	200	\$	9,837.27	\$	-	\$	9,837.27
	300	\$	500.00	\$	-	\$	500.00
	400	\$	-	\$	-	\$	-
	500	\$	1,918.42	\$	-	\$	1,918.42
	600	\$	7,792.60	\$	-	\$	7,792.60
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	54,817.16	\$	-	\$	54,817.16
7800	100	\$	130,934.69	\$	51,600.00	\$	182,534.69
	200	\$	38,853.60	\$	9,030.00	\$	47,883.60
	300	\$	172,444.05	\$	105,600.00	\$	278,044.05
	400	\$	115,504.00	\$	-	\$	115,504.00
	500	\$	-	\$	-	\$	-
	600	\$	75,000.00	\$	-	\$	75,000.00
FUNCTOTAL		\$	532,736.34	\$	166,230.00	\$	698,966.34

**Gadsden County School Board
420 (Federal) Fund Appropriations
Budget Amendment Number Twenty-Three**

7900	100	\$	27,889.96	\$	15,318.00	\$	43,207.96
	200	\$	19,178.92	\$	2,680.00	\$	21,858.92
	300	\$	48,915.26	\$	-	\$	48,915.26
	400	\$	4,948.62	\$	-	\$	4,948.62
	500	\$	5,236.23	\$	-	\$	5,236.23
	600	\$	4,016.43	\$	-	\$	4,016.43
	700	\$	500.00	\$	-	\$	500.00
FUNCTOTAL		\$	110,685.42	\$	17,998.00	\$	128,683.42
8100	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	1,908.53	\$	-	\$	1,908.53
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	1,908.53	\$	-	\$	1,908.53
8200	100	\$	11,930.95	\$	-	\$	11,930.95
	200	\$	6,643.56	\$	-	\$	6,643.56
	600	\$	9,281.89	\$	-	\$	9,281.89
FUNCTOTAL		\$	27,856.40	\$	-	\$	27,856.40
9100	100	\$	39,385.96	\$	-	\$	39,385.96
	200	\$	10,845.09			\$	10,845.09
	300	\$	-	\$	-	\$	-
	400	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
FUNCTOTAL		\$	50,231.05	\$	-	\$	50,231.05
GRANDTOTAL		\$	14,197,320.70	\$	722,755.00	\$	14,920,075.70

**Florida Department of Education
Project Award Notification**

FINANCIAL OFFICER
Proj. 4224410

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2441A-1CCC1
3 PROJECT/PROGRAM TITLE 2010-11 21st Century Community Learning Centers, Continuation <p align="center">TAPS 11B017</p>	4 AUTHORITY 84.287C 21st CCLC NCLB, ATD, Title IV, Part B
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Budget Changes Effective Date: 02/04/2011	6 PROJECT PERIODS Budget Period: 08/01/2010 - 07/31/2011 Program Period: 08/01/2010 - 07/31/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 288,542.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 288,542.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>07/31/2011</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/20/2011</u> • Last date for receipt of proposed budget and program amendments: <u>07/31/2011</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Lingo, Lani Phone: (850) 245 - 0852 Email: Lani.Lingo@fldoe.org Grants Management: Unit B (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 60 EO: 41 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div style="text-align: center;"> 3/10/11 <hr style="width: 100%;"/> Date of Signing </div> <div style="text-align: right;">  </div> </div>	

DOE-200
Revised 02/05

A) Gadsden County School District (GREAT - Cohort 5)
 Name of Eligible Recipient / Fiscal Agent

B) 200-2441A-1CCC1
 Project Number

C) TAPS Number
11B017

Revised per
 Amendment #1

**FLORIDA DEPARTMENT OF EDUCATION
 BUDGET NARRATIVE FORM**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6300	110	Salaries: Program Director Overall 21 st CCLC project manager, supervise 21 st CCLC site coordinators, insure 21 st CCLC program goals are met, assist in 21 st CCLC data collection, and provide feedback to local partners and stakeholders regarding 21 st CCLC program. <i>1 Project Manager: \$25/hour x 4 hours/day x 176 days</i>	.50	17,600	100%			
6300	136	Salaries: Site Coordinator Coordinate all 21 st CCLC site activities for actively participating 21 st CCLC students, supervise 21 st CCLC instructional staff, coordinate with cooperating community agencies regarding 21 st CCLC, and submit reports to 21 st CCLC Program Director. <i>2 coords x \$22/hr x 3hr x 136days=\$17,952 (After School)</i> <i>2 coordinators x \$22/hr x 7hr x 25days = \$7,700 (Summer)</i>	0.32	25,652	100%			
5900	126	Salaries: Teachers Provide academic instructions in reading, math, technology, recreation, and science for actively participating 21 st CCLC students. Enrichment specialist, contracted services, and tutors provide supervision during the remaining program hours. <i>10 Teachers x \$17/hr x 3hrs/day x 136 days = \$69,360 (AS)</i> <i>8 Teachers x \$17/hr x 6 hrs/day x 25 days = \$20,400 (SUM)</i>	9.6	89,760	100%			

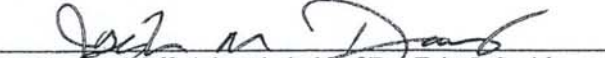
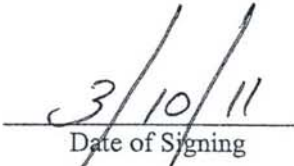

7800	210	Benefits: Retirement Retirement (9.85% of 21 st CCLC Salary) for bus drivers.		2,482	100%			
6300	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for project director and site coordinators.		3,309	100%			
5900	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for teachers (regular/summer) , enrichment specialist		7,293	100%			
7900	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for custodial services.		610	100%			
7800	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for bus drivers.		1,928	100%			
6300	310	Contracted Services: External Evaluator Collects 21 st CCLC student data, reports on student outcomes, provides guidance on student needs and suggest 21 st CCLC programming changes to improve services to actively participating 21 st CCLC students and their families. Prepares quarterly 21 st CCLC reports for the school district and state evaluators. <i>(Evaluation)</i>		6,000	100%			
5900	310	Other Contracted Services: Enrichment Specialists Contracted to provide enrichment activities to actively participating 21 st CCLC students during the after school program and summer program. All services delivered by contractors are paid according to certification and areas of expertise. <i>Violence prevention & character building:</i> <i>2 Specialists @ \$25/hr x 80hrs = \$4000</i> <i>Security:</i> <i>1 @ \$12.86 x 1hr x 58 days = \$749 (After School)</i> <i>1 @ \$12.86 x 6hr x 20days = \$1,543 (Summer)</i> <i>Karate/Fitness:</i> <i>1 specialist @ \$20 per student x 8 weeks x 40 students = \$6,400</i>		12,692	100%			

7800	390	<p>Other Purchased Services: Student Transportation (After School) Cost of operating school busses during the 21st CCLC program. Bus transportation will be provided solely for actively participating 21st CCLC students.</p> <p><i>Regular Year: 3 buses x 60mi/day x \$1.50/mi x 132/day = \$35,640</i> <i>Summer: 3 buses x 80/mi/day x \$1.50/mi x 20/days=\$7,200</i> <i>In-Kind (School District): 1 bus for regular and summer</i></p>		47,100	100%			
5900	510	<p>Materials and Supplies: Instructional Provide ink cartridges (for student printers), paper, pens, pencils, markers, folders, and ID badges for actively participating 21st CCLC students and their families.</p>		4,383	100%			
6300	510	<p>Materials and Supplies: Program Operation Support 21st CCLC data collection and reporting activities to include paper, pens, pencils, folders, and storage containers for project administration. <i>(Administrative)</i></p>		2,480	100%			
D) TOTAL				\$288,542				

Administrative: \$9,812.00 (3.40%)

Evaluation: \$6,000.00 (2.08%)

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2441A-1CCC2
3 PROJECT/PROGRAM TITLE 2010-11 21st Century Community Learning Centers, Continuation TAPS 11B017	4 AUTHORITY 84.287C 21st CCLC NCLB, ATD, Title IV, Part B
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Budget: Changes Effective Date: 02/04/2011	6 PROJECT PERIODS Budget Period: 08/01/2010 - 07/31/2011 Program Period: 08/01/2010 - 07/31/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 434,213.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 434,213.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: 07/31/2011 Date that all obligations are to be liquidated and final disbursement reports submitted: 09/20/2011 Last date for receipt of proposed budget and program amendments: 07/31/2011 Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: 	
10 DOE CONTACTS Program: Lingo, Lani Phone: (850) 245 - 0852 Email: Lani.Lingo@fldoe.org Grants Management: Unit B (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 60 EO: 41 Object: 720000
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. Other: 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: center;"> <div data-bbox="191 1696 792 1808">  Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div data-bbox="906 1623 1198 1787">  Date of Signing </div> <div data-bbox="1305 1598 1495 1787">  </div> </div>	

A) Gadsden County School District (GREAT - Cohort 8)
 Name of Eligible Recipient / Fiscal Agent

B) 200-2441A-1CCC2
 Project Number

C) TAPS Number
11B017

Revised per
 Amendment #1

FLORIDA DEPARTMENT OF EDUCATION BUDGET NARRATIVE FORM

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6300	110	<p>Salaries: Program Director Overall 21st CCLC project manager, supervise 21st CCLC site coordinators, insure 21st CCLC program goals are met, assist in 21st CCLC data collection, and provide feedback to local partners and stakeholders regarding 21st CCLC program. This individual works 100% for this Gadsden County 21st CCLC program.</p> <p><i>Project Director (\$27.344 x 8hrs x 240 days-12 months)</i></p>	1.0	52,500	100%			
5900	126	<p>Salaries: Certified Teachers (Afterschool) Provide academic instruction in reading, math, technology, recreation, and science to actively participating 21st CCLC students during 21st CCLC program operational hours for 2.5 hours per day. Other 21st CCLC Staff (e.g., enrichment specialist, contracted services, and tutors) provide supervision during the remaining program hours and non-school days. Mentors, volunteers and enrichment specialists will work the other days of operation.</p> <p><i>11 teachers x \$20/hr x 2.5hrs/day x 136 days</i></p>	1.92	74,800	100%			

5900	128	<p>Salaries: Certified Teachers (Summer/Weekends) Provide academic instruction in reading, math, technology, recreation, and science to actively participating 21st CCLC students during 21st CCLC program hours for 6 hours per day. Other 21st CCLC Staff (e.g., enrichment specialist, contracted services, and tutors) provide supervision during the remaining program hours and non-school days.</p> <p><i>9 Teachers x \$20/hr x 6 hrs/day x 25 days (summer)</i> <i>9 Teachers x \$20/hr x 4 hrs/day x 10 days (weekends)</i></p>	0.88	34,200	100%			
6300	136	<p>Salaries: Site Coordinator Coordinate all 21st CCLC site activities for actively participating 21st CCLC students, supervise 21st CCLC instructional staff, and coordinate with cooperating community agencies regarding 21st CCLC.</p> <p><i>2 Coordinators x \$22 x 3hrs x 136 days = \$17,424 (regular)</i> <i>2 Coordinators x \$22 x 7 hrs x 25 days = \$7,700 (summer)</i></p>	0.60	25,124	100%			
5900	150	<p>Salaries: Enrichment Specialists Assist 21st CCLC teachers to provide tutoring, mentoring, and one-on-one instruction during the after school and the summer program for actively participating 21st CCLC students during 21st CCLC program hours. Enrichment specialists do not work every day, as some days only certified teachers will work.</p> <p><i>3 specialists x \$12 x 2.5hrs/day x 136 days = \$12,240 (regular)</i> <i>3 specialists x \$12 x 7hrs/day x 25 days = \$6300 (summer)</i></p>	0.70	18,540	100%			
7900	161	<p>Salaries: Custodial Services Provide cleaning services exclusively in support of the facilities used by 21st CCLC program during 21st CCLC activities. Cleaning services for the 21st CCLC site will enhance the health and safety of the site during services for actively participating 21st CCLC students.</p> <p><i>2 Custodian x \$18/hr x 1.5 hrs/day x 136 days (Union/Board approved-overtime compensation)</i></p>	0.20	7,344	100%			

7800	160	<p>Salaries: Bus Drivers (Regular School Year) Provide transportation for actively participating 21st CCLC students from sites to the students' homes during the regular school year days of 21st CCLC operation.</p> <p><i>5 drivers x \$15/hr x 2hrs/day x 136 days(regular)</i> <i>5 drivers x \$15/hr x 4 hrs/day x 20 days (summer)</i></p>	0.88	26,400	100%			
6400	126	<p>Supplemental Pay: Professional Development Professional development for six (6) instructional staff actively working with the 21st CCLC program. This professional development includes two (2) days of training on research-based programs in core academic areas to include reading, math and science curriculum. Training will take place at the beginning of the school year and the beginning of the summer program. Subject area lead teachers, site coordinators, and project director will lead this training. All training for which supplemental pay is used from this funding will occur entirely outside of district-contracted hours for instructional staff.</p> <p><i>6 staff x \$20 x 6.25 hrs x 4 days=\$3,000</i></p>	0.08	3,000	100%			
6300	210	<p>Benefits: Retirement Retirement (9.85% of 21st CCLC Salary) for project director and site coordinator.</p>		7,646	100%			
5900	210	<p>Benefits: Retirement Retirement (9.85% of 21st CCLC Salary) for regular after school, summer, and weekend teachers.</p>		10,737	100%			
7900	210	<p>Benefits: Retirement Retirement (9.85% of 21st CCLC Salary) for custodial services.</p>		723	100%			
7800	210	<p>Benefits: Retirement Retirement (9.85% of 21st CCLC Salary) for bus drivers.</p>		2,600	100%			
6300	220	<p>Benefits: FICA (7.65% of 21st CCLC Salary) for project director and site coordinators.</p>		5,938	100%			

5900	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for teachers (regular and summer) and enrichment specialists.		9,756	100%			
7900	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for custodial services.		562	100%			
7800	220	Benefits: FICA (7.65% of 21 st CCLC Salary) for bus drivers.		2,020	100%			
6300	230	Benefits: Health Insurance Insurance for full-time 21 st CCLC Project Director <i>\$303.33/month x 12 months x 100% = \$3640</i>		3,640	100%			
6300	232	Benefits: Life Insurance (0.285% of 21 st CCLC Salary) for Project Director		150	100%			
6300	240	Benefits: Worker's Compensation (1.333% of 21 st CCLC Salary) for Project Director		700	100%			
6300	310	Contracted Services: External Evaluator Collects 21 st CCLC student data, reports on student outcomes, provides guidance on 21 st CCLC student needs and suggest 21 st CCLC programming changes to improve services to actively participating 21 st CCLC students and their families. <i>(Evaluation)</i>		10,000	100%			
5900	310	Other Contracted Services: Investing In Our Youth For IOY (Investing in Our Youth) to provide enrichment activities (violence prevention, character building, and parenting skills) exclusively to actively participating 21 st CCLC students during the 21 st CCLC after school program and summer program operational hours. <i>Special Programs: 2 Specialists @ \$25/hour x140 hrs = \$7000 (regular)</i> <i>Special Program: 2 Specialists @ \$25/hour x 60 hrs = \$3000 (summer)</i>		10,000	100%			

5900	310	<p>Other Contracted Services: Independent Enrichment Contractors For the entire 21st CCLC after school program and summer program: these independent Contractors will provide enrichment activities exclusively to actively participating 21st CCLC students during 21st CCLC program hours. Contractors will be paid according to their area of certification and experience. These activities will include arts, drama, dance, music, photography, and karate/fitness.</p> <p><i>6 contractors @ \$20/hr x 62.5 hrs/year = \$7,500 1 contractor @\$20/student x 20 students x 8 weeks = \$3,200</i></p>		10,700	100%			
5900	310	<p>Contracted Services: Independent Contractors Security personnel will monitor hallways and outside areas during the 21st CCLC program as an increased security measure to enhance safety and security of actively participating 21st CCLC students during program hours.</p> <p><i>3 contractors (security) @ \$20/hr x 70 hrs = \$4,200</i></p>		4,200	100%			
5900	390	<p>Other purchased Services: Student Tutors Will provide tutoring/mentoring to actively participating 21st CCLC students during the 21st CCLC program both during the regular school year and during the 21st CCLC summer program.</p> <p><i>10 student tutors x 32 days x \$7.35hr x 2.5 hrs day</i></p>		5,880	100%			
5900	510	<p>Materials and Supplies: Instructional Costs for materials for use exclusively by actively participating 21st CCLC students during the 21st CCLC program activities. Includes ink cartridges (student printers), paper, pens, pencils, markers, folders, books, reading materials, and ID badges for actively participating 21st CCLC students and their families.</p>		9,700	100%			
6300	510	<p>Materials and Supplies: Program Operation Supplies to support 21st CCLC data collection and reporting activities to include paper, pens, pencils, folders, and storage containers. <i>(Evaluation)</i></p>		2,345	100%			

5900	590	<p>Materials/Supplies: Information Dissemination Costs to provide information on 21st CLCC program activities to actively participating 21st CCLC students and their family members during the regular school year and summer program. <i>Estimated @ \$486.50 per site. (Administrative)</i></p>		973	100%			
6400	330	<p>Travel: State (out of county) Funds necessary for active 21st CCLC staff to attend the 21st CCLC State Conference (October 2009). Funds will not be spent to attend any other conference. Only staff that is actively working on the 21st CCLC program will be assigned to attend this conference.</p> <p><i>\$300 registration fee x 3 staff = \$900 Lodging--\$150/night x 4 nights x 3 staff = \$1800 Per Diem--\$36 x 4 days x 3 staff = \$432 Car rental--5 days x \$75 = \$375 Fuel, tolls, and other costs - \$150</i></p>		3,657	100%			
6400	330	<p>Travel: National (out of state) Funds necessary for up to three (3) active 21st CCLC staff to attend the 21st CCLC National conference (July 2010). Funds will not be spent to attend any other conference. Only staff that is actively working on the 21st CCLC program will be assigned to attend these conferences.</p> <p><i>\$500 airfare x (3) + \$150 lodging/night x 3 nights x (3) + \$36 per diem x 3 days x (3) + \$48 airport shuttle x (3) = \$3300</i></p>		3,300	100%			
6300	330	<p>Travel: County Travel for 21st CCLC project director to visit 21st CCLC program sites once per week to provide on-site assistance exclusively for the 21st CCLC programs. Total mileage per week based on roundtrip distances between Havana Middle and Greensboro Elementary (48 miles once per week) and Havana Middle and East Gadsden High School (30 miles once per week). On occasion trips may be made to Gadsden County School District Office in Quincy (28 miles roundtrip).</p> <p><i>Based on mileage rate of \$0.445 per mile x 3,042 miles/year</i></p>		1,707	100%			

7800	390	<p>Other Purchased Services: Student Transportation (AS and Summer) Cost of operating school busses during the regular/summer school year to transport actively participating 21st CCLC students' home after the conclusion of the 21st CCLC after school program. Bus transportation will be provided solely for actively participating 21st CCLC students.</p> <p><i>(Regular)- Estimated at 5 buses x 50 miles/day x \$1.50/mile x 132 days.</i> <i>(Summer) -Estimated at 5 buses x 60 miles/day x \$1.50/mile x 20 days.</i> <i>(Parents will provide transportation for non-school days)</i></p>		58,500	100%			
5900	390	<p>Other Purchased Services: Field Trip Transportation and Fees Educational field trips will include the following locations: Jacksonville Zoo, Florida A&M University, Florida State University, University of Florida, Marianna Caverns (science focus), Mission San Luis (history focus), and Tallahassee Junior Museum (grades 1-9). <i>Admission fees and other field trip costs solely for actively participating 21st CCLC students. Field trips will clearly support the approved goals and objectives of the 21st CCLC program, will only be to locations within the state of Florida, will only occur during 21st CCLC program hours, and all trips will be based upon established educational curriculum. All field trip expenditures will follow applicable federal, state, and local rules and regulations governing field trips. Tickets will be purchased from educational centers of the field trip locations and will include the available educational components and lesson plans.</i></p>		9,372	100%			
6300	370	<p>Phone/internet service To provide phone and internet service for use solely by active 21st CCLC program director. <i>(school district is unable to provide phone/internet as an in-kind service)</i> <i>Cost estimated at \$136.90/month x 12 months</i> <i>(Administrative)</i></p>		1,643	100%			

7200	791	Indirect Costs Indirect Costs calculated @ state negotiated rate of 3.79% of allowable direct cost items (excluding 600-series object codes and contracted amounts in excess of \$25,000 per contract). <i>(Administrative)</i>		15,856	100%			
D) TOTAL				\$434,213				

*ADMINISTRATIVE: \$18,472.00 (4.25%);
EVALUATION: \$17,398.00 (4.01%)*

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7e

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Twenty-Four

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

To move the budget by function and object to cover actual expenditures.

FUND SOURCE: 432 Targeted ARRA Stimulus Funds

AMOUNT: \$.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

**Gadsden County School Board
432 (Targeted ARRA Stimulus) Fund Appropriations
Budget Amendment Number
Twenty-Four**

432 FUND					
FUNCTION/ OBJECT		BEGINNING BUDGET 3/16/2011	BUDGET AMENDMENT NUMBER TWENTY-FOUR	BUDGET BALANCE 3/16/2011	
5100	100	\$ 701,296.12	\$ -	\$ 701,296.12	
K-12 Instructional	200	\$ 135,152.01	\$ -	\$ 135,152.01	
	300	\$ 228,597.00	\$ -	\$ 228,597.00	
	500	\$ 86,050.61	\$ -	\$ 86,050.61	
	600	\$ 60,614.43	\$ -	\$ 60,614.43	
	700	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ 1,211,710.17	\$ -	\$ 1,211,710.17	
5200	100	\$ 90,250.13	\$ 530.08	\$ 90,780.21	
Exceptional Instruction	200	\$ 44,386.45	\$ -	\$ 44,386.45	
	300	\$ -	\$ -	\$ -	
	500	\$ 76,883.03	\$ -	\$ 76,883.03	
	600	\$ 82,328.42	\$ -	\$ 82,328.42	
	700	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ 293,848.03	\$ 530.08	\$ 294,378.11	
5500	100	\$ -	\$ -	\$ -	
Pre-K	200	\$ -	\$ -	\$ -	
	300	\$ -	\$ -	\$ -	
	500	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ -	\$ -	\$ -	
6100	100	\$ 226,438.99	\$ -	\$ 226,438.99	
Pupil Personnel Services	200	\$ 125,023.71	\$ -	\$ 125,023.71	
	300	\$ 5,510.05	\$ -	\$ 5,510.05	
	500	\$ 16,662.54	\$ -	\$ 16,662.54	
	600	\$ -	\$ -	\$ -	
	700	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ 373,635.29	\$ -	\$ 373,635.29	
6200	100	\$ -	\$ -	\$ -	
Instructional Media Service	200	\$ -	\$ -	\$ -	
	300	\$ -	\$ -	\$ -	
	500	\$ -	\$ -	\$ -	
	600	\$ 348,498.03	\$ -	\$ 348,498.03	
	700	\$ -	\$ -	\$ -	
6200 FUNCTOTAL		\$ 348,498.03	\$ -	\$ 348,498.03	

Gadsden County School Board
432 (Targeted ARRA Stimulus) Fund Appropriations
Budget Amendment Number
Twenty-Four

6300	100	\$	297,500.00	\$	-	\$	297,500.00
Instructional	200	\$	92,616.50	\$	-	\$	92,616.50
Curriculum Dev.	300	\$	35,332.00	\$	-	\$	35,332.00
	500	\$	-	\$	-	\$	-
	600	\$	25,500.00	\$	-	\$	25,500.00
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	450,948.50	\$	-	\$	450,948.50
6400	100	\$	215,778.12	\$	(530.08)	\$	215,248.04
Instructional	200	\$	16,017.35	\$	-	\$	16,017.35
Staff Training	300	\$	86,848.92	\$	-	\$	86,848.92
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	318,644.39	\$	(530.08)	\$	318,114.31
7200	100	\$	-	\$	-	\$	-
General Admin.	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	56,427.11	\$	-	\$	56,427.11
FUNCTOTAL		\$	56,427.11	\$	-	\$	56,427.11
7700	100	\$	-	\$	-	\$	-
Central Services	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
FUNCTOTAL		\$	-	\$	-	\$	-
7800	100	\$	16,266.00	\$	-	\$	16,266.00
Transportation	200	\$	10,950.00	\$	-	\$	10,950.00
	300	\$	4,200.00	\$	-	\$	4,200.00
	400	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	2,129.00	\$	-	\$	2,129.00
FUNCTOTAL		\$	33,545.00	\$	-	\$	33,545.00
GRANDTOTAL		\$	3,087,256.52	\$	-	\$	3,087,256.52

**Gadsden County School Board
 432 (Targeted ARRA Stimulus) Fund Estimated Revenue
 Budget Amendment Number
 Twenty-Four**

432 REVENUE OBJECT	ESTIMATED REVENUE 3/16/11	BUDGET AMENDMENT NUMBER TWENTY-FOUR	ENDING ESTIMATED 3/16/2011
230	\$ 660,669.15	\$ -	\$ 660,669.15
240	\$ 2,407,719.92	\$ -	\$ 2,407,719.92
290	\$ -	\$ -	\$ -
299	\$ 18,867.45	\$ -	\$ 18,867.45
GRAND TOTAL	\$ 3,087,256.52	\$ -	\$ 3,087,256.52

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7E

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Budget Amendment Number Twenty-Five

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

To increase budget for the following projects:

ARRA-State Fiscal Stabilization Fund-Education	\$5,429.00
ARRA-State Fiscal Stabilization Fund-FEFP-GOV	\$ 108.00

FUND SOURCE: 431 Fund

AMOUNT: \$ 5537.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

Gadsden County School Board
431 (State Fiscal Stabilization) Fund Appropriations
Budget Amendment Number
Twenty-Five


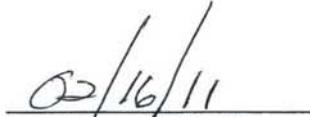

431 FUND					
FUNCTION/ OBJECT		BEGINNING BUDGET 3/16/2011	BUDGET AMENDMENT NUMBER TWENTY-FIVE	BUDGET BALANCE 3/16/2011	
5100	100	\$ 1,338,357.14	\$ 3,588.87	\$ 1,341,946.01	
K-12 Instructional	200	\$ 334,678.86	\$ 1,948.13	\$ 336,626.99	
	300	\$ 90,000.00	\$ -	\$ 90,000.00	
FUNCTOTAL		\$ 1,763,036.00	\$ 5,537.00	\$ 1,768,573.00	
5200	100	\$ -	\$ -	\$ -	
Exceptional	200	\$ -	\$ -	\$ -	
	300	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ -	\$ -	\$ -	
5900	100	\$ -	\$ -	\$ -	
Other Instructional	200	\$ -	\$ -	\$ -	
	300	\$ 4,000.00	\$ -	\$ 4,000.00	
FUNCTOTAL		\$ 4,000.00	\$ -	\$ 4,000.00	
6400	100	\$ -	\$ -	\$ -	
Instructional Staff Training	300	\$ 975.00	\$ -	\$ 975.00	
	500	\$ -	\$ -	\$ -	
	700	\$ -	\$ -	\$ -	
FUNCTOTAL		\$ 975.00	\$ -	\$ 975.00	
7600	600	\$ 12,529.00	\$ -	\$ 12,529.00	
FUNCTOTAL		\$ 12,529.00	\$ -	\$ 12,529.00	
GRANDTOTAL		\$ 1,780,540.00	\$ 5,537.00	\$ 1,786,077.00	

**Gadsden County School Board
 432 (Targeted ARRA Stimulus) Fund Estimated Revenue
 Budget Amendment Number
 Twenty-Five**

431 REVENUE OBJECT	ESTIMATED REVENUE 3/16/11	BUDGET AMENDMENT NUMBER TWENTY-FIVE	ENDING ESTIMATED 3/16/2011
210	\$ 1,780,540.00	\$ 5,537.00	\$ 1,786,077.00
211	\$ -	\$ -	\$ -
240	\$ -	\$ -	\$ -
299	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,780,540.00	\$ 5,537.00	\$ 1,786,077.00



**Florida Department of Education
Project Award Notification**

Fund 431
Proj. 4359115
SUPERINTENDENT

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-5911S-1CZ01
3 PROJECT/PROGRAM TITLE ARRA-State Fiscal Stabilization Fund-Education; USDE #S394A090010 TAPS 11AS07	4 AUTHORITY 84.394 LI 78 ARRA-State Fiscal Stabilization Fund-FEFP-EDU
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Budget: Increase Effective Date: 02/09/2011	6 PROJECT PERIODS Budget Period: 07/01/2010 - 06/30/2011 Program Period: 07/01/2010 - 06/30/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 1,728,525.00 Amendment Amount: \$ 5,429.00 Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 1,733,954.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>06/30/2011</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>07/20/2011</u> Last date for receipt of proposed budget and program amendments: <u>06/30/2011</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: 	
10 DOE CONTACTS Program: Sue Wilkinson Phone: (850) 245 - 0496 Email: Sue.Wilkinson@fldoe.org Grants Management: Unit A (850) 245-0496 Comptroller's Office (850) 245-0401	11 DOE FISCAL DATA DBS: 40 90 20 EO: VS Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. In addition, the sub-recipient must comply with all expenditure, transparency, accountability, and reporting requirements specified in the American Recovery and Reinvestment Act of 2009 (ARRA), ARRA regulations, and the ARRA specific assurances agreed to in the application for ARRA funds. For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. Other: 2 CFR 176.210(b) and (d), provides that recipients are to require their sub-recipients to specifically identify Recovery Act funding on their Schedule of Expenditures of Federal Awards (SEFA) by identifying expenditures for Federal awards made under the Recovery Act separately on the SEFA and as separate rows on the Data Collection Form (SF-SAC) required by OMB Circular A-133. Further, in identifying Recovery Act expenditures, the prefix "ARRA" must be used in the name of the Federal program. The information allows the recipient to properly monitor sub-recipient expenditure of ARRA funds as well as oversight by the Federal awarding agencies, Offices of Inspector General and the Government Accountability Office. 	
13 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  <hr/> Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div style="text-align: center;">  <hr/> Date of Signing </div> <div style="text-align: right;">  </div> </div>	

**Florida Department of Education
Project Award Notification**

Fund 431
Project 435925S

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-5921S-1CZ01 SUPERINTENDENT
3 PROJECT/PROGRAM TITLE ARRA-State Fiscal Stabilization Fund-FEFP-GOV; USDE #S397A90010 <p align="center">TAPS 11AS08</p>	4 AUTHORITY 84.397 LI 78 ARRA-State Fiscal Stabilization Fund-FEFP-GOV
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Budget: Increase Effective Date: 02/09/2011	6 PROJECT PERIODS Budget Period: 07/01/2010 - 06/30/2011 Program Period: 07/01/2010 - 06/30/2011
7 AUTHORIZED FUNDING Current Approved Budget: \$ 34,511.00 Amendment Amount: \$ 108.00 Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 34,619.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2011</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>07/20/2011</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2011</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Sue Wilkinson Phone: (850) 245 - 0496 Email: Sue.Wilkinson@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 20 EO: SV Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. In addition, the sub-recipient must comply with all expenditure, transparency, accountability, and reporting requirements specified in the American Recovery and Reinvestment Act of 2009 (ARRA), ARRA regulations, and the ARRA specific assurances agreed to in the application for ARRA funds. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: 2 CFR 176.210(b) and (d), provides that recipients are to require their sub-recipients to specifically identify Recovery Act funding on their Schedule of Expenditures of Federal Awards (SEFA) by identifying expenditures for Federal awards made under the Recovery Act separately on the SEFA and as separate rows on the Data Collection Form (SF-SAC) required by OMB Circular A-133. Further, in identifying Recovery Act expenditures, the prefix "ARRA" must be used in the name of the Federal program. The information allows the recipient to properly monitor sub-recipient expenditure of ARRA funds as well as oversight by the Federal awarding agencies, Offices of Inspector General and the Government Accountability Office. 	
13 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p>Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education</p> </div> <div style="width: 45%; text-align: center;"> <p>02/16/11 <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Date of Signing</p> </div> </div> <div style="text-align: right; margin-top: 20px;">  </div>	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Contract for Unemployment Compensation Cost Control Services

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for a contract with UCAC, INC. to review unemployment charges to reduce costs in the General Fund.

Unemployment costs have increased significantly as shown below:

<u>Fiscal Year</u>	<u>Annual Unemployment Costs</u>
2006-2007	\$72,885.23
2007-2008	\$88,311.32
2008-2009	\$215,851.57
2009-2010	\$227,775.49
2010-2011 (3 quarters)	\$161,614.53

In its first year of contracting with the school district, UCAC, INC. reviewed reports issued by the State of Florida and corrected payments for the following results:

- \$59,403 in potential unemployment liability was avoided from being assigned against the District's account
- \$16,043 in state agency overcharges were uncovered while performing its audits that are credited to the District's account

The complete annual report from UCAC, INC. is available in the Finance Department.

FUND SOURCE: General Fund

AMOUNT: \$3,100.00 annually (\$775.00 per quarter)

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services



AGREEMENT



FOR

UNEMPLOYMENT COMPENSATION COST CONTROL SERVICES

UCAC, INC., hereinafter referred to as UCAC, will perform the following services under this agreement with respect to the unemployment account(s) designated on behalf of

Client Name and Address	Account Number	Number of Locations
Gadsen County School System □ 35 Martin Luther King Jr. Blvd. □ Quicy, FL 32351-4411	9975144	

See Attached Addendum

It is understood that the services to be provided by UCAC are dependent upon the timely transmittal by the client of all pertinent unemployment compensation forms and information to the UCAC office. Nothing in this description of UCAC services is to be construed as the offering or the providing of legal services.

SECTION I. CONTROLLING COSTS THROUGH ACCOUNTING AND AUDITING

A. Unemployment Claims

1. Process all unemployment compensation claims transmitted by the client to the UCAC office at the time of filing, and present reasons for claimant terminations to the appropriate state agency office.
2. Follow through on all protested and unprotested claims and provide services for all matters relating to the same, dealing directly with the state agency on behalf of the client.
3. Re-examine claims of extended duration and request appropriate action by the state agency, as existing statutory provisions allow, regarding the continued availability and capability of the claimant for full-time employment to determine if the claimant is entitled to further benefits.
4. Discuss claims of an unusual or problematical nature with the client to ascertain the client's wishes regarding the further processing of the claim.

B. Unemployment Benefit Payments and Tax Documents

1. Place all claims under individual audit for the full duration of the benefit year to control the accuracy of the benefit payments and the proper application of the governing regulatory provisions.
2. Review individual claimant's wage reports and record such data as may be required for the future audit of benefit charges.
3. Audit all statements of benefit charges or reimbursement invoices.
4. Seek corrections and adjustments in the client's unemployment account(s) for all illegal, erroneous, and excessive charge entries.
5. Review each quarterly contribution report or reimbursement invoice, when a copy is submitted to the UCAC office by the client.
6. Maintain an accounting of all benefit charges, tax credits and adjustments to the client's unemployment account(s).
7. Verify the client's annual tax rate assignment, protest errors in the rate calculation, and obtain justifiable adjustments from the state agency.
8. Inform the client as to the advisability of making a voluntary contribution, if warranted and applicable.

SECTION II. CONTROLLING COSTS THROUGH IMPROVED PROCEDURES

A. Guidance for Client Procedures

1. Consult with the client whenever requested to provide information on personnel and administrative procedures pertinent to the control and reduction of unemployment compensation costs. Such guidance and information will be provided to the best of UCAC's ability, on data available to UCAC, while the client has the sole discretion and responsibility as to the final action taken; and the state agency is recognized as having final jurisdiction.
2. Inform the client of significant alterations of the applicable unemployment compensation statutes, regulations and interpretations thereof, which may require procedural and/or policy changes relative to the client's personnel or accounting practices.
3. Assist the client in developing personnel policies as the need arises and as requested which are in keeping with sound practice, within statutory limitations, and evaluate the need for utilizing such policies in the reduction of unemployment compensation costs.
4. Present a written report annually to the client within a reasonable time of the anniversary date of this agreement. This report shall describe the unemployment experience of the client's account, indicate the results of UCAC's activities on behalf of the client, and provide a basis for evaluating the services provided under this agreement.

B. Training for Client Personnel (at the client's request but without additional cost)

1. Present educational seminars for foremen, supervisors and other personnel as designated by the client.
2. These seminars shall be of appropriate duration, conducted at times of mutual convenience to the parties, and presented to groups of reasonable size.
3. The content of these seminars shall include an explanation of the applicable unemployment compensation program, including the basis for eligibility for benefits, the significance of unemployment compensation costs to the client, and the responsibility of the client's personnel in following the policies and procedures of the client relating to the administration and control of unemployment compensation matters.

This agreement shall be effective from January 1, 2011 to December 31, 2011 and during this period the client named herein shall make quarterly payments at the beginning of each such quarter to UCAC in the amount of Seven Hundred Seventy Five Dollars (\$775.00). It is understood that this amount does not cover UCAC's involuntary participation in litigation on behalf of the client; and the client agrees to reimburse UCAC for all reasonable expenses so incurred.

Acceptance of this contract is subject to approval of UCAC, Inc. Corporate Headquarters. The undersigned parties to this agreement hereby acknowledge and agree that the provisions outlined in this agreement, and any attached addenda executed by both parties, represent the sole contractual obligations between the parties.

Gadsden County School System

UCAC, Inc.

.....
Authorized Signature (Date)

Jerrold M Hoffman 3/4/11
 Authorized Signature (Date)

U.C. Claims Activity - Statistical Summation

Report period: Twelve months ending November, 2010

Exhibit A

```

*****
*
*          GADSDEN COUNTY SCHOOL SYSTEM          *
*
*          QUINCY                                *
*
FL 0000-00 *
*****
    
```

Total number of claims under audit	206
New claims initiated during report period	95
Non-expired prior claims under audit	111
Eliminated benefit charges from being assigned to the account of up to	\$91,151.10
Potential liability avoided through protest of claims initiated during the report period	\$59,403.65
Number of new claims successfully protested	17
State agency overcharge errors uncovered by UCAC auditing	\$16,043.45
Number of hearings coached (all levels)	6

UCAC Contract Control Plan Report - November, 2010

Exhibit A

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Contracted Services

DIVISION: ESE Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the following purchase order:

<u>Vendor</u>	<u>PO #</u>	<u>Amount</u>
Makesha Bush	180089	\$11,600.00

FUND SOURCE: General Fund

AMOUNT \$ 11,600.00

PREPARED FOR: Sharon Thomas

POSITION: ESE Director

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8c

DATE OF SCHOOL BOARD MEETING: September 7, 2010

TITLE OF AGENDA ITEMS: Contracted Services

DIVISION: Federal Programs

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the attached contract for consultant services to be paid from the General Fund. Joe Knicely, CPA, is recommended by the Florida Department of Education to assist the District in addressing audit findings by the Office of the Auditor General, specifically the federal award findings with questioned costs.

FUND SOURCE: General Fund

AMOUNT: \$5,600.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8d

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEMS: Contracted Services

DIVISION: Federal Programs

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the following purchase orders:

<u>Vendor</u>	<u>PO #</u>	<u>Amount</u>
Lamier Technical Services	179830	\$ 3,500.00
Lamier Technical Services	180021	\$11,250.00
Wallace Woodard, Jr.	180039	\$ 3,200.00
Wilbert Butler, Jr. Ph.D.	179060	\$21,000.00

FUND SOURCE: Title I School Improvement ARRA – Project #432261S

AMOUNT \$ 38,950.00

PREPARED FOR: Rose Raynak

POSITION: Director of Federal Programs

Note: This Sole Source Certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant and clearly understandable.

**SCHOOL BOARD OF GADSDEN COUNTY
SOLE SOURCE CERTIFICATION**

Sole Source means that the item/service is unique and that the vendor is the only one from whom the item/service can be provided. Best Price alone cannot be used for sole source. If the item/service is available from more than one source of supply, best price must be determined through the competitive bid process.

- A. Sole Source Vendor Company Name, Contact Person, Address, Telephone, Fax Number and Email.
*Lamier Technical Services
9950 Hosford Hwy
Quincy, FL*
- B. Describe in lay language, what the item/service is and how it is to be used.
Technical services to configure SuccessMaker connections and Mac Configurations for Laptops, iPads, Ipods and other mac products for all schools.
- C. What feature or special condition of this item/service is unique and cannot be obtained from any other source?
This product requires the services of a certified SuccessMaker technician in which the company has. Lamier Technical Services is a certified Mac service provider as well.
- D. Is this product being purchased directly from the manufacturer? If no, it is available from more than one dealer? If available from more than one deal, why can this item not be bid?
No
- E. Prior to submitting this requisition, did you investigate other possible sources?
If Yes: 1) Did you obtain quotes from other sources?
2) If this Vendor's price lower than other sources
3) If No, please justify the additional cost.
No
- F. Other Sole Source comments or explanations.

I/We, the undersigned, certify the above to be true and correct to the best of my/our knowledge and belief and the user and/or undersigned does not have a financial interest in the above named vendor.

Sonja Budge
Purchaser

2/22/11
Date

Note: This Sole Source Certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant and clearly understandable.

**SCHOOL BOARD OF GADSDEN COUNTY
SOLE SOURCE CERTIFICATION**

Sole Source means that the item/service is unique and that the vendor is the only one from whom the item/service can be provided. Best Price alone cannot be used for sole source. If the item/service is available from more than one source of supply, best price must be determined through the competitive bid process.

A. Sole Source Vendor Company Name, Contact Person, Address, Telephone, Fax Number and Email.

Wilbert Butler Jr., PhD
2993 Adiron Way
Tallahassee

B. Describe in lay language, what the item/service is and how it is to be used.

Dr. Butler will be providing science teachers at the two high schools with materials and professional development regarding science lesson study and how to implement the required component of the School Improvement Grant and Race to the Top grants.

C. What feature or special condition of this item/service is unique and cannot be obtained from any other source?

Dr. Butler is employed with an institution of higher learning that is developing a process for delivering this type of professional development for this newly required element of federal grants that does not exist in the area yet but FDOE says must be implemented in the schools. Science is the hardest discipline to staff with people qualified to provide this training and Dr. Butler is qualified and is the only person in the immediate region who is available to provide such instruction.

D. Is this product being purchased directly from the manufacturer? N/A

E. If no, it is available from more than one dealer? If available from more than one deal, why can this item not be bid? N/A

F. Prior to submitting this requisition, did you investigate other possible sources?

If Yes: 1) Did you obtain quotes from other sources? There were none to be found who were both qualified and available offering a service of this sort.

2) If this Vendor's price lower than other sources – It is very reasonable and competitive for consultant services.

3) If No, please justify the additional cost. N/A

G. Other Sole Source comments or explanations.

This service is aligned with the District Instructional and Professional Development goals and is a requirement of Differentiated Accountability and federal grants

I/We, the undersigned, certify the above to be true and correct to the best of my/our knowledge and belief and the user and/or undersigned does not have a financial interest in the above named vendor.


Purchaser


Date

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8e

DATE OF SCHOOL BOARD MEETING: **March 29, 2011**

TITLE OF AGENDA ITEMS: **2011-2012 Fresh Fruit and Vegetable Grant Applications**

DIVISION: **School Food Service**

PURPOSE AND SUMMARY OF ITEMS:

The Food, Conservation, and energy Act of 2008 authorizes funds for the Fresh Fruit and Vegetable Program for all states. All participating schools must offer fresh fruit and vegetable as a snack to students during the school day.

FUND SOURCE: **Florida Department of Education**

AMOUNT: **Determined by grant approval**

PREPARED BY: **Head Start/Pre-K Food Service Management Team**

POSITION: **n/a**

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

7 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 6

CHAIRMAN'S SIGNATURE: page(s) numbered 7

REVIEWED BY: Food Service Management Team

School Profile
Application to Participate in the
USDA Fresh Fruit and Vegetable Program
July 1, 2011, through June 30, 2012

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name: Chattahoochee Elementary _____

*Address: 335 Maple Street, Chattahoochee, Fl. 32324 _____

*Name of LEA _____ LEA/Site Number: 0151__

SCHOOL DATA

*Current school enrollment ____232____ for January ____ or February X (check one)

Grade levels: Pre-K- 5th _____

Meals offered (check all that apply): SBP X NSLP X Afterschool Snacks X

*Percent (approximately) of student enrollment who are:

6% White

86% African American

7% Hispanic

 American Indian or Alaskan Native

1% Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:

January ____ or February X (check one)

Percent of students who qualify for free meals 91%

Percent of students who qualify for reduced-price meals 4%

Total percent of students who qualify for free **and** reduced-price meals 94%

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes X No ____

Afterschool care available? Yes X No ____

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

Question # 1

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - a. Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - c. Submit monthly reports to school team and District Food Service Department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Management Team (FSMT)
 - a. Attend at least two (2) school team meetings per school year
 - b. Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Question #2**Method of Delivery for Fresh Fruits and Vegetables Program**

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) Prepare fruits and vegetables according to daily student count
- 2) Deliver, via cart, to individual classrooms of lower grades, Pre-K – 1st
- 3) Coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, 2nd – 5th

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
 - 2) discuss daily nutrition activity related to fruit or vegetable served
- collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for seven (7) district school sites, grade levels Pre-K – 5th is \$ 98,825.00 ____ . Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Chattahoochee Elementary	232	7500
Gretna Elementary	318	9,000
St. John Elementary	343	15,125
Greensboro Elementary	412	10,000
Havana Elementary	577	22,000
Stewart Street Elementary	597	15,000
George W. Munroe Elementary	684	20,200
Total	3163	\$98,825.00

Question #3**Service**

In an effort to promote and reinforce healthy eating habits. Fruits and Vegetables will be served three times a week from 2:00 p.m. – 3:00 p.m. depending upon the schedule of each school. We will serve all children daily throughout the 2011-2012 school term? All school staff will model healthy eating habits as they participate in the Fresh Fruits and Vegetables Program.

Question #4

Partners

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
Gadsden Food Services Management Team	Gadsden County Health Department
Pre-K Health Services Coordinator	WIC
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis
- 2) Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables
- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - b. Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to school administrators, faculty and staff

Question #6

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off" assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables

- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions

- 3) Meal/Snack Creations – mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks

- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Joanette Thomas
FFVP Coordinator

E-mail Address for Contact thomas.joa@mail.gcps.k12.fl.us

Phone Number for Contact 850-627-9651

SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Regina Butler
(print name)
Signature Regina Butler Date 3/7/11
E-mail Address ButlerR@mail.gcps.k12.fl.us
Phone Number 850-663-4373

School Principal Elijah Key
(print name)
Signature Elijah Key Date 3/7/11
E-mail Address KeyE@mail.gcps.k12.fl.us
Phone Number 850-663-4373

Food Service Director Paula Milton
(print name)
Signature Paula Milton Date 3/7/11
E-mail Address MiltonP@mail.gcps.k12.fl.us
Phone Number 850-627-9651

District Superintendent Reginald James
(print name)
Signature Reginald C. James Date 3/8/11
E-mail Address JamesR@mail.gcps.k12.fl.us
Phone Number 850-627-9651

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger Milton Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.geps.k12.fl.us

Phone Number 850-627-9651

School Profile

Application to Participate in the
USDA Fresh Fruit and Vegetable Program
July 1, 2011, through June 30, 2012

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name George Munroe Elementary _____
*Address: 1830 W. King Street, Quincy, Fl. 32351 _____
*Name of LEA _____ LEA/Site Number: 0041_

SCHOOL DATA

*Current school enrollment _688_____ for January ___ or February __X (check one)

Grade levels: Pre-K- 5th

Meals offered (check all that apply): SBP __X_ NSLP __X__ Afterschool Snacks __X__

*Percent (approximately) of student enrollment who are:

2% ___ White
65% ___ African American
29% ___ Hispanic
_____ American Indian or Alaskan Native
3% ___ Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:

January _____ or February __X__ (check one)
Percent of students who qualify for free meals __88%_____
Percent of students who qualify for reduced-price meals __3%_____
Total percent of students who qualify for free **and** reduced-price meals _91%__

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes __X_ No ___

Afterschool care available? Yes __X No ___

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

Question # 1

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - a. Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - c. Submit monthly reports to school team and District Food Service Department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Management Team (FSMT)
 - a. Attend at least two (2) school team meetings per school year
 - b. Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

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Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) Prepare fruits and vegetables according to daily student count
- 2) Deliver, via cart, to individual classrooms of lower grades, Pre-K – 1st
- 3) Coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, 2nd – 5th

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
 - 2) discuss daily nutrition activity related to fruit or vegetable served
- collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for eight (8) district school sites, grade levels Pre-K – 5th is \$ 98,825.00 . Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Chattahoochee Elementary	232	7500
Gretna Elementary	318	9,000
St. John Elementary	343	15,125
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Havana Elementary	577	22,000
Stewart Street Elementary	597	15,000
George W. Munroe Elementary	684	20,200
Total	3163	\$98,825.00

Question #3**Service**

In an effort to promote and reinforce healthy eating habits. Fruits and Vegetables will be served three times a week from 2:00 p.m. – 3:00 p.m. depending upon the schedule of each school. We will serve all children daily throughout the 2011-2012 school term? All school staff will model healthy eating habits as they participate in the Fresh Fruits and Vegetables Program.

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Partners

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
Gadsden Food Services Management Team	Gadsden County Health Department
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Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

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- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
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 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis

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 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables

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 - d. creativity of "easy to prepare" meals and snacks

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INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Joanette Thomas
FFVP Coordinator

E-mail Address for Contact Thomas.joa@mail.gaps.k12.fl.us

Phone Number for Contact 850-627-9651

SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Catherine Roberts
(print name)
Signature Catherine Roberts Date 3-4-11
E-mail Address Roberts C@mail.gcps.k12-fl.us
Phone Number 850-875-8800

School Principal Hida Jackson
(print name)
Signature Hilda Y. Jackson Date 3-4-11
E-mail Address JacksonH@mail.gcps.k12-fl.us
Phone Number 850-875-8800

Food Service Director Paula Milton
(print name)
Signature Paula Milton Date 3-7-11
E-mail Address Milton P@mail.gcps.k12-fl.us
Phone Number 850-627-9651

District Superintendent Reginald James
(print name)
Signature Reginald James Date 3/8/11
E-mail Address JamesR@mail.gcps.k12-fl.us
Phone Number _____

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger Milton Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.gaps.k12.fl.us

Phone Number 850-627-9651

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2011, through June 30, 2012

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name : Greensboro Elementary _____
*Address 559 Greensboro Highway, Quincy, Florida 32351 _____
*Name of LEA _____ LEA/Site Number: 0141__

SCHOOL DATA

*Current school enrollment ___412___ for January ___ or February X (check one)

Grade levels: Pre-K – 5th _____

Meals offered (check all that apply): SBP X NSLP X Afterschool Snacks X__

*Percent (approximately) of student enrollment who are:

17% White
34% African American
48% Hispanic
 American Indian or Alaskan Native
1% Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:

January ___ or February X (check one)
Percent of students who qualify for free meals ___87%___
Percent of students who qualify for reduced-price meals 4%
Total percent of students who qualify for free **and** reduced-price meals 91%

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes X No ___

Afterschool care available? Yes X No ___

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

Question # 1

- 1) Principal/Assistant Principal
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 - a. Establish and implement a delivery and tracking system for fruits and vegetables
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 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
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Upon delivery of fruits and vegetables, each classroom teacher will:

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collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for seven (7) district school sites, grade levels Pre-K – 5th is \$ 98,825.00 . Please see the chart below that shows per site allocations.

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Total	3163	\$98,825.00

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In an effort to promote and reinforce healthy eating habits. Fruits and Vegetables will be served three times a week from 2:00 p.m. – 3:00 p.m. depending upon the schedule of each school. We will serve all children daily throughout the 2011-2012 school term? All school staff will model healthy eating habits as they participate in the Fresh Fruits and Vegetables Program.

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Internal	External
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	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5**Plan for promoting the USDA Fresh Fruit and Vegetable Program**

- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
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 - iv. Enumerating benefits of the program
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Question #6

Education Activities to Support the USDA Fruit and Vegetable Program

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 - d. impact/benefits of intake of fruits and vegetables
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 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
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 - d. creativity of "easy to prepare" meals and snacks

- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Joanette Thomas
FFVP Coordinator
E-mail Address for Contact thomasjoa@mail.geps.k12.fl.us
Phone Number for Contact 627-9651

SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Linda Fleming
(print name)
Signature Linda Fleming (ms) Date 3/4/11
E-mail Address flemingl@mail.gcps.k12.fl.us
Phone Number 850-442-6327

School Principal Stephen Pitts
(print name)
Signature St Pitts Date 3-4-2011
E-mail Address Pitts5@mail.gcps.k12.fl.us
Phone Number 850-442-6327

Food Service Director Paula Milton
(print name)
Signature Paula Milton Date 3/7/11
E-mail Address MiltonP@mail.gcps.k12.fl.us
Phone Number 850-627-9651

District Superintendent Reginald James
(print name)
Signature Reginald C. James Date 3/8/11
E-mail Address Jamesr@mail.gcps.k12.fl.us
Phone Number 850-627-9651

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger M. Hor Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.gcps.k12.fl.us

Phone Number 850-627-9651

School Profile

Application to Participate in the USDA Fresh Fruit and Vegetable Program July 1, 2011, through June 30, 2012

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name: Gretna Elementary _____

*Address: 706 Martin Luther King Jr. Blvd., Gretna, FL 32332 _____

*Name of LEA _____ LEA/Site Number: 0171 _____

SCHOOL DATA

*Current school enrollment __318__ for January ___ or February X (check one)

Grade levels: Pre-K- 5th _____

Meals offered (check all that apply): SBP X NSLP X Afterschool Snacks X

*Percent (approximately) of student enrollment who are:

1% ___ White

78% ___ African American

22% ___ Hispanic

___ American Indian or Alaskan Native

___ Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:

January ___ or February X (check one)

Percent of students who qualify for free meals 94%

Percent of students who qualify for reduced-price meals 4%

Total percent of students who qualify for free **and** reduced-price meals 98%

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes X No ___

Afterschool care available? Yes X No ___

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

Question # 1

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
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 - a. Establish and implement a delivery and tracking system for fruits and vegetables
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 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Management Team(FSMT)
 - a. Attend at least two (2) school team meetings per school year
 - b. Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Question #2**Method of Delivery for Fresh Fruits and Vegetables Program**

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) prepare fruits and vegetables according to daily student count
- 2) deliver, via cart, to individual classrooms of lower grades, Pre-K – 1st
- 3) coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, 2nd – 5th

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
- 2) discuss daily nutrition activity related to fruit or vegetable served

collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for seven (7) district school sites, grade levels Pre-K – 5th is \$ 98825.00 . Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Chattahoochee Elementary	232	7500
Gretna Elementary	318	9,000
St. John Elementary	343	15,125
Greensboro Elementary	412	10,000
Havana Elementary	577	22,000
Stewart Street Elementary	597	15,000
George W. Munroe Elementary	684	20,200
Total	3163	\$98,825.00

Question #3**Service**

In an effort to promote and reinforce healthy eating habits. Fruits and Vegetables will be served three times a week from 2:00 p.m. – 3:00 p.m. depending upon the schedule of each school. We will serve all children daily throughout the 2011-2012 school term? All school staff will model healthy eating habits as they participate in the Fresh Fruits and Vegetables Program.

Question #4**Partners**

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
Gadsden Food Services Management Team	Gadsden County Health Department
Pre-K Health Services Coordinator	WIC
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5**Plan for promoting the USDA Fresh Fruit and Vegetable Program**

- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis

- 2) Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables

- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - b. Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to school administrators, faculty and staff

Question #6

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off" assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables

- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions

- 3) Meal/Snack Creations – mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks

- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Joanette Thomas
FFVP Coordinator

E-mail Address for Contact thomasjoa@mail.gcps.k12.fl.us

Phone Number for Contact 850-627-9651

SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Bettye Brown
(print name)

Signature Bettye Brown Date 3/04/11

E-mail Address Brown.B@mail.gcps.K12.fl.us

Phone Number 850-856-5249

School Principal Delshuana Jackson
(print name)

Signature Delshuana Jackson Date 3/4/11

E-mail Address Jackson.D@mail.gcps.K12.fl.us

Phone Number 850-856-5249

Food Service Director Paula Milton
(print name)

Signature Paula Milton Date 3/7/11

E-mail Address Milton.P@mail.gcps.K12.fl.us

Phone Number 850-627-9651

District Superintendent Reginald James
(print name)

Signature Reginald James Date 3/8/11

E-mail Address James.R@mail.gcps.K12.fl.us

Phone Number 850-627-9651

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger Milton Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.gcps.k12.fl.us

Phone Number 850-627-9651

School Profile

**Application to Participate in the
USDA Fresh Fruit and Vegetable Program
July 1, 2011, through June 30, 2012**

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name Stewart Street Elementary _____
*Address: 749 South Stewart Street, Quincy, Fl. 32351 _____
*Name of LEA _____ LEA/Site Number: 0201_

SCHOOL DATA

*Current school enrollment _597_ for January ___ or February _X_ (check one)
Grade levels: Pre-K – 5th _____
Meals offered (check all that apply): SBP _X_ NSLP _X_ Afterschool Snacks _X_
*Percent (approximately) of student enrollment who are:
2% White
94% African American
4% Hispanic
_____ American Indian or Alaskan Native
1% ___ Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:
January ___ or February _X_ (check one)
Percent of students who qualify for free meals _96%_____
Percent of students who qualify for reduced-price meals _1%_____
Total percent of students who qualify for free **and** reduced-price meals ___97%_

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes _X_ No ___
Afterschool care available? Yes _X_ No ___

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

Question # 1

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
- 2) Cafeteria Manager/Supervisor
 - a. Establish and implement a delivery and tracking system for fruits and vegetables
 - b. Order supplies
 - c. Submit monthly reports to school team and District Food Service Department
- 3) Parent Liaison
 - a. Coordinate delivery of all correspondence to parents and community partners regarding the implementation and progress of the Program
 - b. Disseminate and collect data from parent surveys regarding the effectiveness of the program
 - c. Create and submit quarterly flyers to promote and inform parents on progress of the program
- 4) Member of District's Food Service Management Team (FSMT)
 - a. Attend at least two (2) school team meetings per school year
 - b. Provide feedback regarding adherence of Program to federal, state and local food service guidelines
 - c. Provide report to district and appropriate program sponsors regarding implementation and effectiveness of the program (report will be generated from cafeteria manager and parent liaison data).
- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
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Question #2**Method of Delivery for Fresh Fruits and Vegetables Program**

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) Prepare fruits and vegetables according to daily student count
- 2) Deliver, via cart, to individual classrooms of lower grades, Pre-K – 1st
- 3) Coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, 2nd – 5th

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
 - 2) discuss daily nutrition activity related to fruit or vegetable served
- collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for seven (7) district school sites, grade levels Pre-K – 5th is \$ __98,825.00__ . Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Chattahoochee Elementary	232	7500
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St. John Elementary	343	15,125
Greensboro Elementary	412	10,000
Havana Elementary	577	22,000
Stewart Street Elementary	597	15,000
George W. Munroe Elementary	684	20,200
Total	3163	\$98,825.00

Question #3**Service**

In an effort to promote and reinforce healthy eating habits. Fruits and Vegetables will be served three times a week from 2:00 p.m. – 3:00 p.m. depending upon the schedule of each school. We will serve all children daily throughout the 2011-2012 school term? All school staff will model healthy eating habits as they participate in the Fresh Fruits and Vegetables Program.

Question #4**Partners**

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
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	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

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- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
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 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis

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 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
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 - iii. Local and faith based organizations
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Question #6

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- 1) "Kick-off" assembly to announce the program.
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- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Joanette Thomas
FFVP Coordinator

E-mail Address for Contact thomasjoa@mail.gcps.k12.fl.us

Phone Number for Contact 850-687-9651

SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Lisa Chavers
(print name)
Signature *Lisa Chavers* Date 3/4/2011
E-mail Address ChaversL@mail.gcps.K12.fl.us
Phone Number 850-627-3145

School Principal Lisa Robinson
(print name)
Signature *Lisa Robinson* Date 3/4/11
E-mail Address RobinsonL@mail.gcps.K12.fl.us
Phone Number 850-627-3145

Food Service Director Paula Milton
(print name)
Signature *Paula Milton* Date 3/7/11
E-mail Address MiltonP@mail.gcps.K12.fl.us
Phone Number 850-627-9651

District Superintendent Reginald James
(print name)
Signature *Reginald C. James* Date 3/8/11
E-mail Address James@mail.gcps.K12.fl.us
Phone Number 850-627-9651

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger Milton Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.gcps.KB.fl.us

Phone Number 850-627-9651

School Profile

Application to Participate in the
USDA Fresh Fruit and Vegetable Program
July 1, 2011, through June 30, 2012

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name: St. John Elementary School _____
*Address 4463 Brainbridge Highway, Quincy, Fl. 32351 _____
*Name of LEA _____ LEA/Site Number: 0191 _____

SCHOOL DATA

*Current school enrollment __343__ for January ___ or February __X_ (check one)

Grade levels: Pre-K – 5th

Meals offered (check all that apply): SBP __X__ NSLP __X__ Afterschool Snacks __X__

*Percent (approximately) of student enrollment who are:

2% White
80% _ African American
17% _ Hispanic
_____ American Indian or Alaskan Native
1% __ Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:

January _____ or February __X__ (check one)
Percent of students who qualify for free meals __91%_____
Percent of students who qualify for reduced-price meals _4%_____
Total percent of students who qualify for free **and** reduced-price meals __94%__

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes __X__ No _____

Afterschool care available? Yes __X__ No _____

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
 - b. Facilitate communication between team and key partners
 - c. Monitor daily delivery activities
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- collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for seven (7) district school sites, grade levels Pre-K – 5th is \$ 98,825.00 . Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
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Stewart Street Elementary	597	15,000
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Total	3163	\$98,825.00

Question #3**Service**

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Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
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Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5**Plan for promoting the USDA Fresh Fruit and Vegetable Program**

- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis

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 - i. Announcing program start date
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 - iv. Enumerating benefits of the program
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Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off" assembly to announce the program.
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 - d. Provide samples of various fruits and vegetables

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 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks

- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Jeanette Thomas
FFVP Coordinator

E-mail Address for Contact thomasjoa@mail.gcps.k12.fl.us

Phone Number for Contact 850-427-9651

SIGNATURES

(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Deborah Alday
(print name)

Signature Deborah Alday Date 3/4/11

E-mail Address AldayD@mail.gcps.k12.fl.us

Phone Number 850-627-3442

School Principal Allysun Davis
(print name)

Signature Allysun Davis Date 3/4/11

E-mail Address DavisA@mail.gcps.k12.fl.us

Phone Number 850-627-3442

Food Service Director Paula Milton
(print name)

Signature Paula Milton Date 3/7/11

E-mail Address MiltonP@mail.gcps.k12.fl.us

Phone Number 850-627-9657

District Superintendent Reginald James
(print name)

Signature Reginald C. James Date 3/8/11

E-mail Address Jamesr@mail.gcps.k12.fl.us

Phone Number 850-627-9651

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger Milton Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.gcps.k12-fl.us

Phone Number 850-627-9751

School Profile

Application to Participate in the
USDA Fresh Fruit and Vegetable Program
July 1, 2011, through June 30, 2012

*Required data on pages 1-4

SCHOOL INFORMATION

*School Name: Havana Elementary School _____

*Address : 705 US 27 South, Havana, FL 32333 _____

*Name of LEA _____ LEA/Site Number 0091

SCHOOL DATA

*Current school enrollment 577 _____ for January ____ or February X (check one)

Grade levels: Pre-K- 5

Meals offered (check all that apply): SBP X NSLP X Afterschool Snacks X

*Percent (approximately) of student enrollment who are:

5% White

88% African American

6% Hispanic

 American Indian or Alaskan Native

1% Other Race/Ethnic Group

*Number of students who are eligible for free/reduced-price meals for:

January ____ or February X (check one)

Percent of students who qualify for free meals 90%

Percent of students who qualify for reduced-price meals 4%

Total percent of students who qualify for free **and** reduced-price meals 94%

(Please note: Free and reduced-price percentages will be verified through the Free/Reduced Price Lunch Eligibility by School Report (conducted in October) by the Education Information and Accountability Office at the Florida Department of Education.)

Before school care available? Yes X No ____

Afterschool care available? Yes X No ____

School Proposal

Tell us briefly how your school intends to implement the USDA Fresh Fruit and Vegetable Program. Respond separately to each of the following questions. Responses to all questions should be limited to three pages.

Question # 1

- 1) Principal/Assistant Principal
 - a. Oversee implementation of program objectives
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- 5) Grade-Group Chairperson
 - a. Collect and submit data (daily) from individual grade level teachers on number of students to be served to the cafeteria manager
 - b. Disseminate and collect a pre/post survey (generated by the school team) to teachers to determine the effectiveness of delivery of the Program (i.e. increase in student focus and performance, decrease in behavioral concerns, improved health, less absenteeism)
- 6) Custodian
 - a. Oversee distribution of custodial supplies
 - b. Ensure all garbage is collected and properly disposed

Question #2**Method of Delivery for Fresh Fruits and Vegetables Program**

Daily, between the hours of 2:00 pm and 3:00 pm and depending on individual school schedules the cafeteria staff will:

- 1) Prepare fruits and vegetables according to daily student count
- 2) Deliver, via cart, to individual classrooms of lower grades, Pre-K – 1st
- 3) Coordinate with grade group chairperson who will pick-up and deliver fruits and vegetables for upper grades, 2nd – 5th

Upon delivery of fruits and vegetables, each classroom teacher will:

- 1) disseminate foods to students
 - 2) discuss daily nutrition activity related to fruit or vegetable served
- collect trash and leave for school's janitorial/maintenance staff to dispose

The estimated cost of carts, serving bins, food storage and garbage bags for seven (7) district school sites, grade levels Pre-K – 5th is \$ 98,825.00 . Please see the chart below that shows per site allocations.

Fresh Fruits and Vegetables Program		
School Site	Enrollment	Estimated Equipment Expenditures
Chattahoochee Elementary	232	7500
Gretna Elementary	318	9,000
St. John Elementary	343	15,125
Greensboro Elementary	412	10,000
Havana Elementary	577	22,000
Stewart Street Elementary	597	15,000
George W. Munroe Elementary	684	20,200
Total	3163	\$98,825.00

Question #3
Service

In an effort to promote and reinforce healthy eating habits. Fruits and Vegetables will be served three times a week from 2:00 p.m. – 3:00 p.m. depending upon the schedule of each school. We will serve all children daily throughout the 2011-2012 school term? All school staff will model healthy eating habits as they participate in the Fresh Fruits and Vegetables Program.

Question #4

Partners

The internal and external partners are outlined in the chart below

Internal	External
Gadsden County School Board	IFAS Extension Service
District Superintendent	FL Dept. of Agric. and Consumer Services
Director of Elementary Education	FL A&M University
Fresh Fruits and Vegetables School Team	FL "Farm to School" Program
Gadsden Food Services Management Team	Gadsden County Health Department
Pre-K Health Services Coordinator	WIC
Head Start/Pre-K Office Staff	WFSU Nutritional/Information Program
	Produce for Better Health Foundation
	Dr. Tibby, DDS
	FL Dept. of Health
	Capital Health Plan

Question #5

Plan for promoting the USDA Fresh Fruit and Vegetable Program

- 1) School-Wide Assessment of Key Players – includes Administrators, Faculty, Staff, Parents and Students
 - a. Determine the perceived needs of the students and the potential impact to be gained from receiving a nutritious snack
 - b. Determine knowledge levels of key players regarding the nutritional facts of fruits and vegetables
 - c. Determine the intake levels of fruits and vegetables on a daily/weekly basis
- 2) Create And Disseminate Information to Announce the "Kick-Off" of The Fruits And Vegetables Program
 - a. Newsletters, flyers and bulletin boards w/ a fruit and vegetable mascot
 - i. Announcing program start date
 - ii. Identifying the sponsors
 - iii. Identifying the school's program contact
 - iv. Enumerating benefits of the program
 - b. School-wide assembly to include parents and community as guests
 - i. Disseminate nutritional guides
 - ii. Partners/Guest speakers to pledge and provide support for the program
 - iii. Identify point of contact person(s)
 - iv. Provide samples of various fruits and vegetables
- 3) Dissemination of Periodic Impact Reports to Key Players
 - a. Quarterly reports to District Office
 - b. Quarterly newsletters to parents, community and community partners
 - i. Community centers
 - ii. After-school programs
 - iii. Local and faith based organizations
 - c. Monthly reports to school administrators, faculty and staff

Question #6

Education Activities to Support the USDA Fruit and Vegetable Program

- 1) "Kick-off" assembly to announce the program.
 - a. Disseminate nutritional guides
 - b. Partners/Guest speakers to pledge and provide support for the program
 - c. Identify point of contact person(s)
 - d. Provide samples of various fruits and vegetables

- 2) During and after the service of the fresh fruit or vegetable, a nutritional activity will be incorporated into the daily curriculum for all grade levels. Additionally, pre/post surveys to determine educational and nutritional needs. Surveys will assess:
 - a. nutritional content of various fruits and vegetables
 - b. origins and classifications of fruits and vegetables
 - c. various ways to prepare fruits and vegetables
 - d. impact/benefits of intake of fruits and vegetables
 - e. appropriate size/portions

- 3) Meal/Snack Creations – mini-festivals held in conjunction with parent expos where upper grades students will create meals/snacks based on lessons learned throughout the year and that will be presented to parents and community partners based on nutritional guidelines and teacher-generated rubrics. Meals and snacks will demonstrate:
 - a. appropriate size and portion
 - b. calculation of nutritional content (i.e. calories, carbohydrates, protein, etc.)
 - c. variety of uses
 - d. creativity of "easy to prepare" meals and snacks

- 4) Community Partners, Collaborators and Guest Speakers to present on various nutritional and health topics with a follow-up survey to determine students awareness and growth of topic presented.

INCLUDE THE FOLLOWING STAFFING INFORMATION:

Name and Position of Contact Person for School Joanette Thomas
FFVP Coordinator

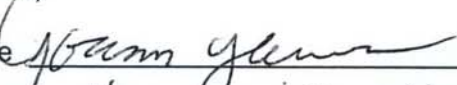
E-mail Address for Contact thomas.jea@mail.gc.ps.k12.fl.us


Phone Number for Contact 850-627-9651

SIGNATURES

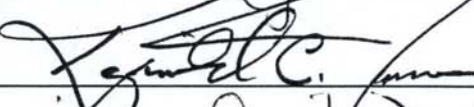
(All original signatures are required)

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program as outlined above and to implement the project in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in any USDA-sponsored evaluations and to provide the information requested by the specified deadlines. Please provide signatures for all the contact persons listed below or equivalent positions as determined by the school. **Also, please indicate which individual will be the primary contact person by placing an "X" in the corresponding box to the left of the applicable position title.**

School Food Service Manager Joann Youmas
(print name)
Signature  Date 3-7-11
E-mail Address Youmas.J@mail.gcps.K12.fl.us
Phone Number 850-539-2009

School Principal Annette Harris
(print name)
Signature  Date 3-7-2011
E-mail Address HarrisA@mail.gcps.K12.fl.us
Phone Number 850-539-2009

Food Service Director Paula Milton
(print name)
Signature  Date 3/7/11
E-mail Address MiltonP@mail.gcps.K12.fl.us
Phone Number 850-627-9651

District Superintendent Reginald James
(print name)
Signature  Date 3/8/11
E-mail Address jamesr@mail.gcps.K12.fl.us
Phone Number 850-627-9651

If a local board of education is required to approve a grant, please include the signature with date of the board authority on this page with contact information.

Board of Education Authority Roger Milton Date _____
(print name)

Signature _____

E-mail Address miltonr@mail.gcps.k12-fl.us

Phone Number 850-627-9651

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

DATE OF SCHOOL BOARD MEETING: **March 29, 2011**

TITLE OF AGENDA ITEM: **HVAC full service agreement with Brooks Air Systems at East Gadsden High School**

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: **For Board approval of continuing the HVAC full service agreement with Brooks Air Systems at East Gadsden High School. Service agreement will start on May 1, 2011 and continue through April 30, 2012.**

FUND SOURCE: 110

AMOUNT: \$45,924.00

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

SERVICE AGREEMENT

Presented To:

**GADSDEN COUNTY
SCHOOLS BOARD
WAYNE SHEPARD
EAST GADSDEN H.S.
MARCH 2011**

SERVICE AGREEMENT

Customer Information:

Date: March 01, 2011

Customer Name: Gadsden County School Board
Contact Name/Title: Wayne Shepard – Director of Facilities
Street Address: 35 Martin Luther King Jr. Blvd.
City, State, Zip: Quincy, Fl 32351

Locations Covered:

The Campus of East Gadsden High School

Description of Service:

This is a FULL service agreement-coverage includes ALL emergency calls routine maintenance, parts and labor to diagnose, repair or replace failed components of the equipment covered under this agreement. The (3) McQuay chillers will be covered as Preventative Maintenance Only.

Price and Billing Terms:

\$45,924.00/yr to be billed in equal monthly investments of \$3,827.00

Proposal Expiration Date: April 15, 2011 Proposal must be accepted and returned.

This Service Agreement proposal, including the attached pages and special conditions, constitutes the entire agreement, and shall become a valid contract after your acceptance and credit approval by B.A.S. This agreement supersedes all prior presentations and agreements not incorporated herein, and no other verbal or written agreement for service exists between us.

This agreement commences on May 01, 2011 and shall continue until April 30, 2012, and may continue from year to year thereafter until terminated in writing by either party.

Proposed: Brooks Air Systems
By: Tom Zimmerly

Accepted: _____
By: _____

Title: Service Sales Engineer

Title: _____

Date: _____

Date: _____

MAINTENANCE SCHEDULES	QUARTERLY	SEMI-ANNUALLY	ANNUALLY	AS REQUIRED BY PERFORMANCE
AIR-COOLED SCROLL CHILLER				
GENERAL				
A) Perform controller check, log, and last fault analysis	X			
B) Inspect for refrigerant and oil leaks	X			
C) Check condenser coils, clean debris from around condenser	X			
D) Verify safety controls for proper operation		X		
E) Check refrigerant system for presence of moisture/acid		X		
F) Check condenser fan motors, verify proper operation		X		
G) Inspect thermal insulation for integrity			X	
H) Inspect entire unit for noise, vibration, cleanliness, and paint			X	
ELECTRICAL				
A) Check terminals for tightness, tighten as necessary			X	
A) Clean control panel interior			X	
B) Visually inspect components for signs of overheating	X			
A) Verify compressor heater operation	X			
A) Megger compressor motor every five years				X
REFRIGERATION				
A) Leak test	X			
B) Check sight glasses for clear flow	X			
C) Check filter-drier pressure drop (see manual for spec)	X			
D) Perform compressor vibration test			X	
CONDENSER (AIR-COOLED)				
A) Clean condenser coils			X	
B) Check fan blades for tightness on shaft			X	
C) Check fans for loose rivets and cracks			X	
D) Check coil fins for damage			X	
AHU MAINTENANCE				
A) Check all moving parts for wear		X		
B) Inspect drain pans and clean as necessary	X			
C) Inspect and replace filters	X			
D) Check for tightness:				
Bearing Collar		X		
Sheave		X		
Wheel Hub Setscrews		X		
Sheave Cap screws		X		
Bearing Hold-Down Bolts		X		
E) Relubricate Motor and Fan Shaft Bearings:				
IF unit runs continuously		X		
IF unit runs 12 hours (or less) a day			X	
KEY				

M = Perform According to Manufacturer's Instructions
 O = Performed by in-house personnel
 X = Performed by service personnel

VFD MAINTENANCE				
A) Check R7/R8 Enclosure Inlet Air Filter (replace if necessary)	X			
B) Check R7/R8 Enclosure Exhaust Air Filter (replace if necessary)		X		
C) Check and Clean Heatsink		X		
D) Replace Drive Module Fan				X
E) Change Capacitor				X
F) Replace Battery in the Assistant Control Panel				X
PUMP MAINTENANCE				
A) Check Motor Lubrication	X			
B) Check Pump Lubrication	X			
AIR-COOLED SPLIT SYSTEM MAINTENANCE				
ELECTRICAL				
A) Check terminals for tightness, tighten as necessary			X	
A) Clean control panel interior			X	
B) Visually inspect components for signs of overheating	X			
A) Verify compressor heater operation	X			
A) Megger compressor motor every five years				X
REFRIGERATION				
A) Check sight glasses for clear flow	X			
C) Check filter-drier pressure drop (see manual for spec)	X			
D) Perform compressor vibration test			X	
CONDENSER (AIR-COOLED)				
A) Clean condenser coils			X	
B) Check fan blades for tightness on shaft			X	
C) Check fans for loose rivets and cracks			X	
D) Check coil fins for damage			X	
AIR HANDLING UNIT				
A) Check all moving parts for wear		X		
B) Inspect drain pans and clean as necessary	X			
C) Inspect and replace filters	X			
D) Check for tightness:				
Bearing Collar		X		
Sheave		X		
Wheel Hub Setscrews		X		
Sheave Cap screws		X		
Bearing Hold-Down Bolts		X		
E) Relubricate Motor and Fan Shaft Bearings:				
IF unit runs continuously		X		
IF unit runs 12 hours (or less) a day			X	
KEY				
O = Performed by in-house personnel				
X = Performed by service personnel				

	QUARTERLY	SEMI-ANNUALLY	ANNUALLY	AS REQUIRED BY PERFORMANCE
EMCS MAINTENANCE SCHEDULE				
GLOBAL CONTROLLER				
A) Remove accumulated dust from interior and exterior	X			
B) Check operation of Modem	X			
C) Make backup copy of database	X			
D) Check power supply voltage	X			
E) Check battery for proper charge	X			
F) Verify operation of battery backup	X			
G) Check voltage levels on communication trunks	X			
H) Check all electrical connections	X			
TERMINAL CONTROLLERS (2 AHU AND 2 VAV)				
A) Perform point-point check of all connected points	X			
B) Calibrate all temperature sensors	X			
C) Verify software sequence of operation	X			
D) Check communications to Global Controller	X			
E) Check all switch settings for proper position	X			
OPERATORS TERMINAL				
A) Thoroughly clean filters, remove dust and dirt from int/ext	X			
B) Check all functions	X			
CPU POWER SUPPLY				
A) Verify operation of all software functions	X			
B) Check cables for chafing and broken insulation; replace	X			
C) Check power supply voltages and surge protection	X			
A) Performance Evaluation (Superheat Control)	X			
PERFORM SYSTEM BACK-UP				
A) 1 set of disks for owner	X			
B) 1 set of disks for Brooks Air Systems	X			
C) System software updates as they become available	X			

KEY

O = Performed by in-house personnel

X = Performed by service personnel

BROOKS AIR SYSTEMS TERMS AND CONDITIONS OF SALE- SERVICE

This agreement is between Brooks Air Systems, Inc. ("B.A.S.") and the customer. This agreement applies only to equipment installed prior to effective date of this agreement and as described on attachment(s).

1. PAYMENT AND TAXES – Payment shall be net upon receipt of invoice. Brooks Air Systems reserves the right to require cash payment or other alternative method of payment prior to completion of work if Brooks Air Systems determines, in its sole discretion, that the Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. Brooks Air Systems reserves the right to discontinue its service anytime payments have not been paid as agreed. In addition to the Agreement price, the Customer shall pay Brooks Air systems any applicable taxes or government charges which may be required in connection with the service or material furnished under this Agreement.

2. WORKING HOURS – All services performed under this Agreement including major repairs, are to be provided during Brooks Air Systems normal working hours unless otherwise agreed. Normal working hours (8 a.m. to 5 p.m.) Monday through Friday will apply to all services, unless otherwise stated, including major repairs performed under this agreement. Work performed beyond normal working hours for the convenience of the Customer shall be billed at the difference between overtime and straight time rates. We will respond to all calls within a four (4) hour time period or sooner.

3. ADDITIONAL SERVICE - Services or parts requested by Customer in addition to those specified in this Agreement will be provided upon receipt of Customer's written authorization and invoiced at Brooks Air Systems prevailing contract labor rate of \$ 82.00 per hour mechanical, \$ 95.00 controls and parts charges. Additional services or parts shall be supplied under the terms of this Agreement.

- In the event Brooks Air Systems is required to make any repairs and/or replacement and/or emergency calls occasioned by improper operation or misuse of equipment covered by this agreement or any cause beyond Brooks Air Systems control, the customer shall reimburse B.A.S. for expenses incurred in making repairs and/or replacements and/or replacements, and/or emergency calls in accordance with the established rate for performing such service such as calls for thermostat setting, air balancing or equipment resetting.

4. REPAIR OR REPLACEMENT - Brooks Air Systems shall not be responsible for repair or replacement of any HVAC or EMCS equipment that is damaged by any disaster or weather catastrophes (ie, floods, tornados, hurricanes, etc.), vandalism, other contractors, maintenance personnel, tenants, or any other party.

Brooks Air Systems is not responsible for the identification, detection, abatement, encapsulating or removal of asbestos, mold, or products or materials containing asbestos, mold, or similar hazardous substances. In the event that Brooks Air Systems encounters any asbestos, mold product or any hazardous material in the course of performing its work, Brooks Air Systems may suspend its work and remove its employees from the project, until such product or material, and any hazards connected with it are abated. Brooks Air Systems shall receive an extension of time to complete its work and compensation for delays encountered as a result of such situation and its correction.

Brooks Air Systems shall not be required to perform tests, install any items of equipment or make modifications that may be recommended or directed by insurance companies, government, state, municipal or other authority. However, in the event any such recommendations occur, Brooks Air Systems, at its option, may submit a proposal for Customer's consideration in addition to this Agreement. Brooks Air Systems shall not be required to repair or replace equipment that has not been properly maintained.

5. SUPPLEMENTAL CONDITIONS SECTION – This agreement presupposes that all major pieces of equipment are in proper operating condition at the signing of this agreement.

- It shall be the responsibility of Brooks Air Systems to inspect and report to the customer any malfunctions and defects within sixty (60) days after acceptance date. If equipment cannot be operated within this 60 day period due to seasonal conditions or factors beyond our control, the period for the initial inspection will be extended 60 days after the equipment can be operated and checked.
- It shall also be the responsibility of Brooks Air Systems to make recommendations and assist the customer in restoring the equipment to proper operating condition. However, all of the actual restoration costs shall be paid by the customer
- After equipment restoration to original operating conditions has been approved by Brooks Air Systems, coverage will become effective in accordance with the terms of this agreement.

6. PROPRIETARY RIGHTS– During the term of this Agreement and in combination with certain services, Brooks Air Systems may elect to install, attach to Customer equipment, or provide portable devices (hardware and/or software) that shall remain the personal proprietary property of Brooks Air Systems. No devices installed, attached to real property or portable device(s) shall become a fixture of the Customer locations. Customer shall not acquire any interest, title or equity in any hardware, software, processes, and other intellectual or proprietary rights to devices which are used in connection with providing service on Customer equipment.

7. DELAYS– Delays caused by conditions beyond the reasonable control of either party shall not be the liability of either party to this Agreement.

8. CUSTOMER OBLIGATIONS

Customer shall:

- Provide a safe work environment.
- Permit access to Customer's site, and use of building services including but not limited to: water, elevators, receiving dock facilities, electrical service and local telephone service.
- Keep areas adjacent to equipment free of extraneous material, move any stock, fixtures, walls or partitions that may be necessary to perform the specified service.
- Promptly notify Brooks Air Systems of any unusual operating conditions.
- Upon agreement of a timely mutual schedule, allow Brooks Air Systems to stop and start equipment necessary to perform service.
- Provide the daily routine equipment operation (if not part of this Agreement) including availability of routine equipment log readings.
- Operate the equipment properly and in accordance with instructions.

9. EQUIPMENT CONDITION & RECOMMENDED SERVICE – Upon the initial scheduled operating and/or initial annual stop inspection should Brooks Air Systems determines the need for repairs or replacement. Brooks Air Systems will provide the Customer in writing an "equipment condition" report that includes recommendations for corrections and the price for repairs in addition to this Agreement.

In the event Brooks Air Systems recommends certain services (that are not included herein or upon initial inspection). If the Customer does not elect to have such services properly performed in a timely fashion, Brooks Air Systems shall not be responsible for any equipment or control failures, operability and any long-term damage that may result. Brooks Air Systems at its option will either continue to maintain equipment and/or controls to the best of its ability, without any responsibility, or remove such equipment from this Agreement, adjusting the price accordingly.

10. CUSTOMER TERMINATION– Customer shall have the right to terminate this Agreement for Brooks Air Systems non-performance provided Brooks Air Systems fails to cure such non-performance within 30 days after having been given prior written notice of the non-performance. Upon early termination or expiration of this Agreement, Brooks Air Systems shall have free access to enter Customer locations to disconnect and remove any Brooks Air Systems personal proprietary property or devices as well as remove any and all Brooks Air Systems-owned parts, tools and personal property. Additionally, Customer agrees to pay Brooks Air Systems for all incurred but unamortized service costs performed by Brooks Air Systems including overheads and a reasonable profit.

11. CUSTOMER RESPONSIBILITY – It is agreed that the customer will assume responsibility and pay extra for all service and material required for repair or replacement due to electrical power failure, low voltage, power surges, burned out main or branch fuses, or low water pressure or water damage.

12. LIMITATION OF LIABILITY– Under no circumstances shall Brooks Air Systems be held liable for any incidental, special or consequential damages, including loss of revenue, loss of use of equipment or facilities, or economic damages based on strict liability or negligence. Brooks Air Systems shall be liable for damage to property, other than the equipment provided under this Agreement, and to persons, to the extent that Brooks Air Systems negligent acts or omissions directly contributed to such injury or property damage. Brooks Air Systems maximum liability for any reason (except for personal injuries) shall consist of the refunding of all moneys paid by Customer to Brooks Air Systems under this Agreement, subject to right of removal and return of equipment provided under this Agreement to Brooks Air Systems.

B.A.S. and customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by B.A.S. impractical: strikes, fires, war, late or non-delivery by suppliers of B.A.S., and all other contingencies beyond the reasonable control of B.A.S. Under no circumstances shall B.A.S. be liable for any special or consequential damages whether based upon lost goodwill, lost resale profits, work stoppage, and impairment of other goods or otherwise and whether arising out of breach of warranty, breach of contract, negligence or otherwise, except only in the case of personal injury where applicable law requires such liability. But in no event shall B.A.S.'s liability exceed the purchase price paid under this contract.

13. WASTE DISPOSAL– Contractor is wholly responsible for the removal and proper disposal of waste oil, refrigerant and any other material generated during the term of this Agreement.

14. CLAIMS – Any suits arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, and strict liability or otherwise, shall be brought within one (1) year from the date the claim arose.

15. SUPERSEDURE, ASSIGNMENT and MODIFICATION- This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous, oral or written, statements. Customer may assign this Agreement only with Brooks Air System's prior written consent. No modification to this Agreement shall be binding unless in writing and signed by both parties.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10b

DATE OF SCHOOL BOARD MEETING: **March 29, 2011**

TITLE OF AGENDA ITEM: **Walkway cover replacement at George W. Munroe Elementary School.**

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: **For Board approval of replacing 1125 square feet of wood structure walkway cover at George W. Munroe Elementary School with aluminum insulated structural panels. Lowest and best bid from: Jeff Davis Construction Inc. Work will be done during the summer break.**

FUND SOURCE: Capital Outlay

AMOUNT: \$11,650.00

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

PROPOSAL

Jeff Davis Construction, Inc.
 9629 Hosford Hwy.
 Quincy, FL 32351

Ph. 850-508-5063

PROPOSAL NO.	1
SHEET NO.	1
DATE	2/28/11

PROPOSAL SUBMITTED TO:

NAME	Bradshen County School Board
ADDRESS	Maintenance Dept. Quincy, FL 32351
PHONE NO.	

WORK TO BE PERFORMED AT:

ADDRESS	George Munroe Elementary King St. Quincy
DATE OF PLANS	
ARCHITECT	

We hereby propose to furnish the materials and perform the labor necessary for the completion of _____

- ① Walkway Cover - 1125 sq ft. materials
 - Ⓐ White Insulated structural Panels with Fan Beam
 - Ⓑ Trim ~~to be~~ to be Bronze color
- ② All Demolition of existing covers to be done By Others.
- ③ All Electrical Demo + Installation to Be done By Others
- ④ All welding Demo + New Installation to Be done By Others

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Eleven thousand six hundred fifty and 00/100 Dollars (\$ 11,650.00) with payments to be made as follows.

Upon Completion

Respectfully submitted *[Signature]*
 Per _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note — This proposal may be withdrawn by us if not accepted within 30 days.

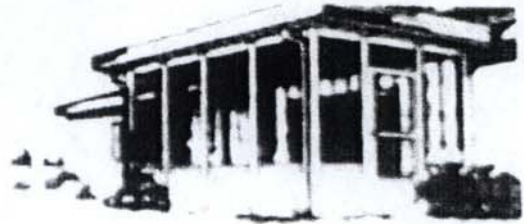
ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date _____ Signature _____
 Signature _____

EXTERIOR SPECIALTIES, INC.

P.O. BOX 429 QUINCY, FL 32353
 (850) 875-4625 FAX (850) 875-4299



LICENSE # CCC 1327115/ CBC-1251314/ SC-C056691

PROPOSAL SUBMITTED TO: Gadsden County School Board Maintenance dept.	PHONE 627-9888	DATE 2/23/2011
STREET	JOB NAME	
CITY, STATE AND ZIP CODE Quincy, FL	JOB LOCATION George Munroe Elementary	
ARCHTECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimate for:
 Build 1125 square feet of walkway covers.

Roof will consist of bronze trim with white insulated structural panels, no gutters and a fan beam in each panel.
 All demolition of existing covers, welding and electrical work done by others.

We Propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:
 at completion _____ dollars (\$ 11,850.00).

Payments to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Except through negligence Contractor is not liable for damages to interior fixtures, wall construction, decorations, or to other parts of the building or its contents. By signing this proposal, I hereby give Exterior Specialties Inc, full right to take picture of my property and display them as desired by the company for advertisement purposes.


 AUTHORIZED SIGNATURE

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT
 ACCEPTED BY US WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Signature _____

Date _____

489.1425 Duty of contractor to notify residential property owner of recovery fund. 1) Any agreement or contract for repair, restoration, improvement or construction to residential real property must contain a written statement explaining the consumer's rights under the Construction Industries Recovery Fund, except here the value of all labor and materials do not exceed \$2,500.

CONSTRUCTION INDUSTRIES RECOVERY FUND
 PAYMENT MAY BE AVAILABLE FROM THE CONSTRUCTION INDUSTRIES RECOVERY FUND IF YOU LOSE MONEY ON A PROJECT PERFORMED UNDER CONTRACT, WHERE THE LOSS RESULTS FROM SPECIFIED VIOLATIONS OF FLORIDA LAW BY A STATE-LICENSED CONTRACTOR. FOR INFORMATION ABOUT THE RECOVERY FUND AND FILING A CLAIM, CONTACT THE FLORIDA CONSTRUCTION INDUSTRY LICENSING BOARD AT THE FOLLOWING TELEPHONE NUMBER AND ADDRESS: 7960 ARLINGTON EXPRESSWAY, SUITE 300, JACKSONVILLE, FL 32211 : 904-727-6530



RENEW AND COMPANY INC.

Gadsden County School Board (Maintenance Department)
704 W. King St.
Quincy, FL 32351

Subject: Quote for insulated Canopy

Job Location George Munroe Elementary

Build 1125 Sq. Ft of insulated canopy roof \$ 12,895.00
Includes 3year labor Warranty

Thank You for this opportunity to quote this work

A handwritten signature in black ink, appearing to read "Bob Stout", is written over a horizontal line.

Bob Stout
CRC0575429
251-1858

1309 Timber Run Road
Havana, FL 32333
www.renewcompany.homesandland.com

Phone: (850) 575-9413
Fax: (850) 575-9414
E-Mail: doug@renewandco.com

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10c

DATE OF SCHOOL BOARD MEETING: **March 29, 2011**

TITLE OF AGENDA ITEM: **New parking and road paving at Greensboro Elementary School.**

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Board approval for lowest and best quote from **PYRAMID EXCAVATION, INC.** for installing new parking area and new driveway at Greensboro Elementary School as per drawing and specifications prepared by Joel Sampson architect.

FUND SOURCE: General/ dollars earmarked for paving

AMOUNT: \$41,750.00

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

MAINTENANCE DEPARTMENT

SCHOOL BOARD OF GADSDEN COUNTY

PLUMBING
ELECTRICAL

CARPENTRY
HVAC

805 SOUTH STEWART STREET, QUINCY, FLORIDA 32351 - (850) 627-9888 - FAX: (850) 875-8795

TO: Reginald C. James – Superintendent of Schools
FROM: *W.S.* Wayne Shepard – Director of Facilities
RE: parking lot quote for Greensboro Elementary
DATE: March 11, 2011

Using the drawings and specifications prepared by architect Joel Sampson (see attached) we ask for and received (4) quotes on a new installation of a parking lot and driveway at Greensboro Elementary School.

I have reviewed all (4) four quotes and determined that Pyramid Excavation, Inc. out of Havana, Florida to be the lowest and best price at \$41,750.00.

I would like to recommend that we award Pyramid Excavation, Inc. the job of constructing the new parking lot and driveway at Greensboro Elementary School.

Thank you in advance for your attention to this request.

c.c. Bonnie Wood
Steven Pitts

Attachments: plan & specification sheet, tally sheet

Paving project at
Greensboro Elementary School
March 2011

Pyramid Excavation, Inc.	\$41,750.00
Dixie Paving & Grading, Inc.	\$44,875.00
Apache Asphalt, Inc.	\$50,315.00
Barnes Equipment Co.	\$59,620.50

Wayne Shepard 3-11-2011

Mary Tuttle 3/11/11

C. J. Dandall 3-11-2011



-Commercial & Residential Site Preparation
-Aggregate -Environmental Hauling -Roll Off
Debris Container -Full Service Sand & Clay
Facilities

Date: 3/03/11

Gadsden County School Board
Greensboro Elementary School

Attn: Wayne Shephard

Parking lot and new driveway

Pyramid would like to offer the following bid Proposal of \$41,750.00

Bid includes all striping, base & paving saw cutting and tree removal, & layout.

Please sign and return for approval, for questions or concerns please call 850.528.4402

Exclusions* any required permitting or utilities.

Tim Loughmiller
Pyramid Excavation, Inc.

Gadsden County School Board
Owner/Agent

Quotation

**Apache Asphalt, Inc.
P O BOX 265
Midway, Florida 32343
(850) 514-0110 Fax (850) 575-9990
email: jmesser@wfeca.net**

Submitted To: Gadsden County School Board

Date: 3/11/11

Phone: 545-7918

Fax: 875-8795

Attn: Wayne Sheppard

Job: Greensboro Elementary School

We Bid:

**Site work per plans dated 2/22/11
Including taking out 1 tree
Including re-striping
Excluding fence**

Total: \$50,315.00

**THIS PRICE CANNOT BE GUARANTEED FOR MORE THAN FOURTEEN DAYS
DUE TO THE CONSTANTLY CHANGING PRICE IN FUEL AND LIQUID ASPHALT,
WHICH DIRECTLY AFFECTS OUR COST FOR ASPHALT AND SERVICES
PROVIDED**

**All changes in the above quotation shall be upon written mutual agreement.
If you wish us to do the above work, please sign below and return a copy to us.**

Accepted By: _____

Company: _____

By: Jay Messer

Title: _____

Title: Estimator

NOTE: QUOTATION VOID IF NOT ACCEPTED WITHIN 30 DAYS FROM ABOVE DATE.



320 S. Shelfer Street
 Quincy, Florida 32351

(850) 627-7216
 Fax: (850) 627-8862

GREENSBORO ELEMENTARY SCHOOL				
Item	Quantity	Units	Unit Price	Cost
Mobilization	1	LS		300.00
Equipment to mix 12" stabilized sub-grade and compact	1705	SY	1.50	2,557.50
6" compacted base	563	Ton	30.00	16,890.00
Strip and stockpile existing rock	1	LS		400.00
Sawcut asphalt	235	LF	5.25	1,233.75
Remove and haul off existing 4' asphalt	1	LS		1,000.00
2" asphalt *	1705	SY		23,688.00
Tree removal	1	LS		800.00
Silt Fence	200	LF	3.50	700.00
Sod (centipede)	3000	SF	.25	750.00
Striping and Signage **	1	LS		4,609.50
Removal of existing striping	1	LS		800.00
Bumper blocks	31	EA	89.25	2,766.75
Layout	1	LS		1,000.00
Testing	1	LS		1,575.00
Proctor for sub-grade dirt	1	LS		350.00
TOTAL				59,620.50

* Due to the current unsteady cost of asphalt components, asphalt companies are only guaranteeing prices for two (2) week periods. Because of this an escalation clause has been added to all contracts. Increases (or decreases) in the market will be made when such increase (or decrease) exceeds 5% of the bid price or latest adjusted price. These asphalt price costs will need to be addressed at the actual time of paving.

** Includes re-striping of existing parking lot

- LAND CLEARING & SITE WORK -

✦ Excavator Work ✦ Dozier & Pond Work ✦ Diesel Repair & Welding ✦ Dump Trucks ✦ Tree Service

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10d

DATE OF SCHOOL BOARD MEETING: March 29, 2011

TITLE OF AGENDA ITEM: Certification of Facilities Data

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Facilities staff has checked and verified that the Florida Inventory of School House (F.I.S.H.) data for our district is correct and accurate. Asking the Board to approve this item so that we will comply with FL statutes 1013.31 (1)(d) and the State Requirements for Educational Facilities (SREF) 6.1(7) (c).

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.



FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES (FISH)
CERTIFICATION OF FACILITIES DATA

WHEREAS, §1013.03(3) F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data...."

WHEREAS, §1013.31(1)(d) F.S., states in part, "...School districts shall periodically update their inventory of educational facilities...."

WHEREAS, State Requirements for Educational Facilities (SREF) §6.1(7)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses (FISH) and shall certify to the Office of Educational Facilities that the inventory is current and accurate."

THEREFORE, the _____ County District School Board hereby certifies that, to the best of our knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses (FISH) is current and accurate pursuant to applicable statutes and rules.

Director of Facilities Planning

Date

Superintendent

Date

Board Chair

Date

Return signed form to:
Dr. Charles L. Wooten
Office of Educational Facilities, Room 1054
Florida Department of Education
325 West Gaines Street
Tallahassee, Florida 32399-0400

The School Board of Gadsden County



"Building A Brighter Future"

Reginald C. James
SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

March 16, 2011

Superintendent James,

I'm requesting board approval of the English for Speakers of Other Languages (ESOL) Add-on Endorsement Plan.

The plan was developed by PAEC and approved by the Department of Education. There is a requirement that all member districts approve the plan.

I'm including the approval page for you and the board's chairman signatures.

Sincerely,

Dr. Pink Hightower
Director of Staff Development/Personnel

Eric F. Hinson
DISTRICT NO. 1
HAVANA, FL 32333
MIDWAY, FL 32343

Judge B. Helms, Jr.
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

Roger P. Milton
DISTRICT NO. 5
QUINCY, FL 32351

BOARD MEETS FOURTH TUESDAY OF EACH MONTH
EQUAL OPPORTUNITY EMPLOYER



Panhandle
Area
Educational
Consortium

*Educational Solutions Today...
and Tomorrow*

Contact Person

Name: Sharon Mitchell
Phone: 850-638-6131 Ext. 2230
Toll free: 1-877-873-7232
Fax: 850-638-6109
Email: mitchells@paec.org

March 4, 2011

Dear Professional Development Council Members,

Patrick L. McDaniel
Executive Director



The Florida Department of Education Office of Student Achievement through Language Acquisition requested we make some minor revisions to the Panhandle Area Educational Consortium ESOL Add-On Endorsement Plan, i.e. remove the timeline, Table 1, since they are currently being revised by FLDOE and remove Option E since it will not be pertinent after September 1, 2011 (No one can take the old courses although those who already have credit in those courses will be allowed to use those hours for credit.) Below are the changes requested and related changes required for consistency. Once the changes were made, FLDOE approved the plan. A copy of the revised approved plan is attached.

PDC Information Regarding FLDOE Requested Changes to PAEC ESOL Add-On Endorsement

1. Deletion of Table 1 – timeline and training requirements – these are currently being revised by the Florida Department of Education
2. Deletion of references to the Table 1 (timeline)
3. Deletion of Table 1 required renumbering of subsequent tables
4. Elimination of Option E and references to Option E.
This resulted in deletion of Table 5, reference to Option E in Option D section, and Option E Component Titles and Identifier Numbers.
5. Under the Instructors Section – The heading now reads “Instructors.” Language referring to Options A-E and Categories I-IV was deleted.
6. The “Additional Training Options” heading now reads “Additional Training Options for Content Area Teachers,” per FLDOE request.
7. Deletion of Option E course plan form

Although the original version clearly indicated that Option E courses can no longer be offered, DOE asked that we only reference training options that will be available beginning September 1, 2011. Again, teachers will still be allowed to use the credits they earned for the original ESOL professional development courses to satisfy ESOL professional development credit. PAEC will maintain a copy with references to the Option E courses, in order to provide technical assistance to districts as they correlate the original ESOL courses with the appropriate new titles.

According to Denise Scheidler, we are not required to resubmit the plans to the district school boards for approval, because the plan components didn't change. We are offering the correct courses from the Department of Education's standpoint.

Sincerely,

Sharon Mitchell

*The Mission of
PAEC is to enable
all member and
participating
districts to attain
their goals by
providing:*

- *leadership and
support services,*
- *maximizing the use
of resources,*
- *linking schools, and*
- *facilitating
communication
across the
consortium.*

PAEC
English for Speakers of Other Languages (ESOL)
Add-On Endorsement Plan, Revised

The School Board of Gadsden County, Florida hereby requests approval of the PAEC In-service Program for English for Speakers of Other Languages (ESOL) Add-On Endorsement Plan, Revised.

Recommended to the Gadsden District School Board on March 29, 2011

Superintendent

Approved by the Gadsden District School Board on March 29, 2011

Chairman of the Board